

**Town of Angelica Board of Review**  
**July 28, 2016**

The first session of Board of Review for the Town of Angelica was held at 10:00 a.m., June 4, 2016 and was adjourned to July 28, 2016. Town Chairman, Richard Smith, called the meeting to order at 6:05 p.m. Present as Board of Review members were Richard Smith, Greg Van Asten and Janet Powers. Board of Review member Wilbert Lewis arrived at 6:15 p.m. Wayne Koehler of Accurate Appraisal LLC, the assessing firm for the Town of Angelica, was also present. The chairman verified with the Clerk that proper notice of the Board of Review had been done. The full notice of Board of Review was published in the Shawano Leader, posted at the Town Hall and put on the town's website on Friday, May 20, 2016.

The Board of Review Training Affidavit was filed with the State on May 16, 2016 and on May 17, 2016 copies of the Notice of Board of Review and Open Book for the Town of Angelica, the Board of Review Member Training Affidavit, a copy of Town of Angelica Ordinance Confidentiality of Income and Expense Information Provided to Assessor for Assessment Purposes and a copy of Town of Angelica Ordinance Appointment of Alternate Members for Board of Review was sent to Accurate Appraisal.

*MOTION (Powers/Van Asten/PASSED UNANIMOUSLY)* to appoint Richard Smith as Chairman of the Board of Review. *MOTION (Powers/Smith/PASSED UNANIMOUSLY)* to appoint Greg Van Asten as Vice Chairman of the Board of Review. Wayne Koehler gave the signed Assessor's Affidavit along with the 2016 Assessment Roll and the Assessor's Oath to Clerk Janet Powers. Koehler also reported that three people came to the Open Book held on July 6, 2016.

*No objection forms were filed with the Clerk nor did any person appear at the Board of Review.*

*MOTION (Lewis/Van Asten/PASSED)* to close the Board of Review. The Board of Review for 2016 was closed at 8:00 p.m.

*[Clerk's Notes: The Board of Review Member Training Affidavit showing that Richard Smith, Greg P. Van Asten and Wilbert Lewis had attended a training program on February 26, 2016 was filed on-line to the Wisconsin Department of Revenue on May 16, 2016...also the Notice of Board of Review and Open Book with notification of the change in dates for the Board of Review was in the May 20, 2016 issue of the Shawano Leader and was posted at the town hall and on the town's website on May 20, 2016. On May 17, 2016 copies of the Notice of Board of Review and Open Book for the Town of Angelica, the Board of Review Member Training Affidavit, a copy of Town of Angelica Ordinance Confidentiality of Income and Expense Information Provided to Assessor for Assessment Purposes and a copy of Town of Angelica Ordinance Appointment of Alternate Members for Board of Review was sent to Accurate Appraisal. Open Book was held on Wednesday, July 6, 2016 from 4:00 p.m. to 6:00 p.m. at the Town of Angelica Town Hall.]*

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 9-12-2016.

They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
Richard Smith, Town of Angelica Chairman

