

TOWN OF ANGELICA

Monthly Meeting

April 10, 2017

Town Officials Present: Chairman Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Christine Schueller, Lisa R. Radwan, Brian Eckberg, James Mills, Ronald Banaszynski, Neal Van Donsel, Patrick Derpinghaus, James & Connie Przybylski, Elmer Kraning and Susan Pomprowitz

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. The Clerk verified that the agenda was posted the afternoon of Saturday, April 8, 2017 at the town hall and put on the town website.

Approval or Modification of Agenda: *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the minutes of the March 13, 2017 regular town board meeting.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of March 31, 2017 of \$14,110.95 in the Huntington National Bank Checking Account and \$371,957.72 in the Premier Advantage Tax Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence: Correspondence reviewed was (1) letter from Shawano County Treasurer regarding a vacant lot in Krakow being offered for sale to the town per Rem Tax Procedure (2) two land-use permits by Shawano County Planning & zoning for a single family dwelling on Green Valley Road and a single family dwelling addition on Elm Road (3) an e-mail request from Brian Boeckman of Family Insurance Center to provide insurance coverage for the town (4) brochure from UW Extension regarding the 2017 Town Officials Workshops, and (5) the Spring issue of the Preservation Press from the Shawano Historical Society.

Reports from Town Officers: Supervisor Lewis reported on an April fire inspection of the town hall; that he and Ronald Banaszynski had picked up trash, brush, tires from the road ditches; fixed several road signs and reported a road sign was down on Willow Road just east of Deer Drive. Lewis also commented on a program where Shawano Lake residents could apply for grants to clean up and landscape their properties using ATC-EIF funds and that this could be a way to encourage the cleaning up of properties in the town.

Supervisor Van Asten reported he had been in contact with a Green Bay attorney who specializes in using the razing procedure to clean up properties. The attorney was using two options, one of which was just posting a letter on the front door of the building to be razed and the second was to go through circuit court and appointing an agent for the property. The estimated cost for the posting of a letter procedure was \$2,500.00 and the cost to go through circuit court was \$3,000.00. Van Asten also asked if he should get an estimate for tearing down the building located at W290 Angelica Street and having the fire department inspect the building to see if there are items that could be considered hazardous inside. This will be an agenda item for the May town board meeting.

Chairman Smith reported: (1) At the N.E.W. Rescue Squad board meeting this past month it was reported that the General Fund was in the amount of \$13,313.78 with \$4,351.21 earmarked for the 1st Responders and the Equipment Fund was at \$17,510.62. All the municipal members have returned a portion of the windfall payment received at the end of 2016 and several municipalities have not yet paid the \$3,000.00 per municipality payment for the equipment fund due in July. (2) there was no Pulaski Tri-County Fire Department board meeting this past month (3) gravel will be taken off of Beech Road and crack filling of the roads is scheduled to start. Plans are to put the second coat of blacktop on Hickory Drive, Mile Drive and Cedar Road and if funds are still available grinding and resurfacing of Town Hall Drive from CTY Road C to Willow Road could be done. (4) he had been contacted by Connie Nischke of the Angelica 4-H Club and they asked if the town would pay for the materials to put new gravel around the shrubs in front of the town hall with the 4-H Club doing the work.

Clerk Powers reported on a phone call complaint received regarding vehicles being serviced in a residential area of Zachow; the number of voters for the Spring Election; information from Command Central regarding a negotiated price by the County Clerk for an Insight tabulator voting machine to be purchased before the Spring Primary in 2018; gave the board copies of the first quarter fire calls by the Pulaski Tri-County Fire Department, with five calls being in the Town of Angelica, and copies of the listing of building permits issued year to date and the ledger sheet for road expenses.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:

Richard Ferfecki was unable to attend this board meeting and relayed the following information to the board through a phone call with the clerk: (1) The county board will be acting on approving the building of an evidence storage facility at their next board meeting and the addition to the Feldman Building will not be a part of this project and will be addressed at a later date (2) he will be checking with the Shawano County Planning & Zoning Department regarding an after-the-fact building permit and variance needed for property on Center Street in Krakow, and (3) the Planning Commission has approved the conditional use request for a veterinary business on Middle Drive with conditions.

Public Comments: Christine Schueller expressed a concern regarding noise coming at all times of the day and late at night from property at W2424 Hilbert Street in Krakow where it appears someone is working on hot rods and questioned why this is allowed in a residential area. Clerk Powers informed the board that there is no record of a conditional use permit being issued for this property which has a Hamlet Zoning with vehicle repair or maintenance service being a conditional use. The clerk was instructed to send a letter to the property owner via certified mail informing the owner that a conditional use permit has to be obtained in order to do vehicle repair work at this location and all work shall cease until a permit is obtained. Ron Banaszynski reported there was a very bad pot hole on Middle Road just west of its intersection with Willow Road.

Specific Matters for Discussion and Possible Action by Town Board in Open Session:

- a. A conditional use permit, Request CU-1-17, for a veterinary business and for placement of fill in excess of 200 cubic yards at W1515 Middle Drive was requested by Lisa Radwan. Radwan was present and informed the board that she wishes to have a veterinary clinic which requires a conditional use permit and her partner, Crystal Urban, who is an acupuncturist, would provide acupuncture service for humans. The acupuncture service does not require a conditional use permit and is permitted as a home occupation business. The businesses would be in an existing steel shed and designed with a shared reception, office, apothecary and toilet separating the pet side business from the human side business. The placement of fill will be for the raised beds growing flowers, fruits and vegetables.

The Town of Angelica Planning Commission recommended approval of the request with the following conditions: must follow Shawano County Zoning Ordinance 7-14, Table X.2.02, Section X.9.03 (70); if there are more than four employees, must apply for a major occupational use permit; must provide proof of an acupuncturist license from the State of Wisconsin Department of Safety and Professional Services; if getting fill in excess of 200 cubic yards, a land-use permit is required. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve Request CU-1-17 for a veterinary business with conditions recommended by the Town of Angelica Planning Commission and for placement of fill in excess of 200 cubic yards at W1515 Middle Drive.

- b. The town board reviewed a copy of a proposed survey for creation of two lots on State Highway 32 as prepared for Sue Winter. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the Certified Survey for Sue Winter creating two lots on State Highway 32 as presented.
- c. Chairman Smith had received a proposed contract from the Shawano County Highway Department for removal of deer from roadways at a yearly rate of \$500.00 per year. No action was taken on the contract.
- d. Resolution No. 4-10-17, a resolution of the Town of Angelica adopting the Shawano-Menominee Counties All Hazards Mitigation Plan was reviewed. Supervisor Van Asten had a question as to whether or not there were any requirements in the plan that the town would have to comply with. No action was taken in regard to approval of the resolution and this will be an agenda item for the May town board meeting.
- e. Three applications for Operator's Licenses from Lindsay Gwidt, Lydia M. Blohowiak and Anastacia Dembroski were reviewed. Fees were paid and background checks done. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the applications for Operator's Licenses from Lindsay Gwidt, Lydia M. Blohowiak and Anastacia Dembroski.
- f. Accurate Appraisal had suggested dates of Thursday, July 6, 2017 from 4:00 p.m. to 6:00 p.m. for Open Book and Monday, July 24, 2017 from 6:00 p.m. to 8:00 p.m. for Board of Review. These dates and times were okayed by the town board.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, May 8, 2017 at 6:30 p.m. Action on razing the building on property at W290 Angelica Street and approval of a resolution to approve the Shawano-Menominee Counties All Hazards Mitigation Plan will be agenda items for the May meeting.

Voucher Listing/Payment of Bills: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-7863 through V-7901.

Adjournment: *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 7:45 p.m.

MINUTES TAKEN BY _____ **Date** _____
Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 5/8/2017.

They were approved without correction approved with correction

ATTEST: _____ **Date** _____
Town of Angelica Chairman

