

TOWN OF ANGELICA

Monthly Meeting

August 14, 2023

Town Officials Present: Chairperson James Przybylski, Supervisors Brian Eckberg and Greg Van Asten, Treasurer Lisa Matuszak, and Clerk Connie Przybylski

Town Officials Absent: None

Others Present: Susan Pomprowitz, Ron Banaszynski, Robert Ripley, Ray Warden, James Mills, Nancy Gueller, Brandon Kleczka, Richard Kucksdorf, Bryan Kolodziej, and Tracy Ondik (Soletski Surveying)

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairperson Przybylski called the meeting to order at 6:30 p.m. Roll call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted at the town hall, on the town's website, e-mailed to the Shawano Leader, on Friday August 7, 2023. *MOTION (Van Asten/Eckberg/PASSED UNANIMOUSLY) to allow modification of the agenda if necessary.*

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Eckberg/PASSED UNANIMOUSLY) to approve the minutes of the regular board meeting held on July 10, 2023.*

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of July 31, 2023 of \$49,734.41 in the Premier Checking Account, \$418,233.80 in the Premier Bank Advantage Tax Account and \$549,875.10 in the CoVantage ATC Account, \$14,103.24 in the Fox Community Credit CD, \$10 in the CoVantage Cemetery Saving Account, \$350.66 in the CoVantage ATC Savings Account, and \$5 in the Fox Community Credit Member Share Account. *MOTION (Eckberg/Van Asten/PASSED UNANIMOUSLY) to approve the Treasurer's report as presented.*

Correspondence & Clerk's Report: Clerk Przybylski presented correspondence received which consisted of (1) poster from Shawano Pathways about an upcoming bike ride on the Mountain Bay State Trail (2) four fire incident reports from the Pulaski Tri County Fire department (3) thank you card from Judy Ferfecki (4) estimate for the town's population for 2023 (5) six land use permits, one for an agriculture structure, one for filling & grading, one for a single family dwelling, and three for an accessory residential structure (6) Bonduel EMS report for June and July.

Reports from Town Officers: Supervisor Van Asten (1) installed a fire number on Middle Drive (2) met with DNR on July 26 for the well inspection at the park in Krakow, everything passed (3) the hose bib for the water fountain is ordered and now is in so I will repair (4) there is a small pothole on Middle Drive.

Supervisor Eckberg (1) asked why the street signs are still missing (2) working on grant writers (3) asked about brush cutting prices.

Town Chair: Chairperson Przybylski reported that he picked up a tire and box spring from ditch on Green Valley Road near Highway 160 and also cleaned gravel on Green Valley Road/Middle Drive and Beech Drive/Cedar Road intersections. He removed a fallen tree from Cedar Road between Mile and Church Drive. Chair Przybylski also checked on Middle Drive Bridge, no changes in cracks; cleaned vegetation from bridge in Zachow; removed a fallen Nsight line laying on Center Street in Krakow; washed the picnic tables at park in Krakow; locksmith fixed the kitchen door lock mechanism. Chair Przybylski talked to Matt Zierden about checking gravel on Cherry Drive and Green Valley Road. He also gave Austin Wall sign maintenance list, and talked to Performance about time frame on ditching Willow Road, and talked to Allan Maroszek about the ditching on Nichols Drive, which Allan has now started. Chair Przybylski attended the Pulaski Tri County Fire department meeting on July 25. There are 35 active members, the new tender should be complete late in 2024, and radio equipment, ppe and body armor grants were submitted by the fire department which they hope to hear back in September or October.

Chair Przybylski attended the public hearing at the Green Bay Sewage district on July 26 giving Pulaski the ok to extend the line. Also attended Paser and WISLR training on August 8-10 for rating roads and submitting data to the state.

Shawano County Board Supervisor ~ District 11: James Przybylski reported that the county board passed the plans to update facilities with two new buildings connected to the courthouse.

Public Comments: Ron Banaszynski said the street signs on Deer/Elm intersection are missing. Supervisor Eckberg asked about blacktop on corners of intersections. Chair Przybylski reported he added blacktop in widely used intersections. Robert Ripley asked about the old grocery store having four to five years to fix up the building and about a property on County Road C. Supervisor Van Asten asked about the speed limit sign on Green Valley that was missing. Chair Przybylski reported that the sign was stolen.

Matters for Discussion and Possible Action by Town Board in Open Session:

- a. *MOTION (Van Asten/Eckberg/PASSED UNANIMOUSLY)* to approve adding more verbiage to the driveway culvert ordinance. Section 1.09 (d) will read “During road or ditch reconstruction only one (1) primary culvert per parcel will be upgraded, field entrance shall be upgraded to a minimum 40’ culvert. Extra permitted culverts and culverts over 40’ are the responsibility of the land owner”. Also adding to Section 1.08 (g) “Maintenance of driveways, including the culvert pipe, is the responsibility of the property owner or occupant, and maintenance of the road side is the responsibility of the local governing body”.
- b. *MOTION (Eckberg/Van Asten/PASSED UNANIMOUSLY)* to approve returning the 2% fire dues received from the state back to the Pulaski Tri County Fire Department in the amount of \$6,942.76.
- c. Discussion took place on grant writers. Clerk Przybylski reached out to forty town, village, and city clerks in Shawano County and only received information from two clerks. One clerk gave information on a grant writer who charged the town thousands of dollars and the grant was not received. Richard Stadelman suggested that a grant writer should only be paid when they actually get the grant, failed attempts would be a waste of town money, and he could not suggest a name of a grant writer. Chair Przybylski gave an overview of the grants that the town has received since 2019 thru upcoming bridge grants in 2027 for a total of \$2,082,228.52. Supervisor Eckberg said he talked to some grant writers that were under contract with a no compete clause. Supervisor Van Asten stated that Richard Stadelman was part of the Towns Association for many years and his opinion carries a lot of weight and he has dealt with lawmakers and lobbyists for a long time.
- d. Discussion took place on brush cutting Chair Przybylski gave information on brush cutting quotes. Shawano County charges \$185/hour; M & L Excavating charges \$195/hour; Complete Services charges \$180/hour. All include backhoe, brush head, and operator. Chair Przybylski also talked to Winnebago Correction Institute and they do brush cutting for \$1 an hour per crewman (they use 5 men), there is a \$3 administration fee. With the town renting a chipper, the cost for Winnebago Correction Institute would be \$42.88/hour. List of roads are Mile Drive, Church Drive, Maple Road, Nichols Drive, Green Valley Road (near Angelica Street intersection), Cuba Drive, and Pine Road. *MOTION (Eckberg/Van Asten/PASSED UNANIMOUSLY)* to have the Chair go ahead with hiring Winnebago Correction Institute for brush cutting.
- e. Discussion took place on easements for dead end roads. Chair Przybylski talked to Grant Bystol and Matt Zierden and Shawano County, GFL, and others make arrangements with residents. Shawano County places delineators in areas where they can go to turn around. Shawano County also does not do easements.

- f. Tracy Ondik from Soletski Surveying gave a presentation on the process of discontinuance of road/town property. Tracy talked about the difference of a plat of survey, CSM, and accessors plat of survey. Tracy said cost could be \$1,000 to \$1,500 per parcel, you will need to get the town attorney involved in the process. Tracy also said that you could run into lot line issues and variances may be necessary to straighten out lines. It is the consensus of the Town Board that the Clerk make up a letter of understanding with prices for the residents involved.
- g. Chair Przybylski asked about the town developing a town road inventory map showing where signs, culverts, bridges, fire hookups, etc. are located. Chair Przybylski will work with Shawano County and see if they have a map that the town can add information to for this map. There was a consensus of the board to go ahead with the map.
- h. *MOTION (Van Asten/Eckberg/PASSED UNANIMOUSLY)* to approve Box Culvert & Bridge Resolution 8-14-23 for the Middle Drive Bridge. There was also discussion on starting a bridge fund for the other ten bridge/culvert that are under 20' located within the town. Supervisor Van Asten asked about updating the bridge/culvert when the town is repaving the road.
- i. Chair Przybylski read a letter that could be sent to businesses and residents around the area to see if anyone would be interested in donating for updates at the park in Krakow. It was the general consensus of the board to send out the letter.
- j. Chair Przybylski gave the board a list and packet of upcoming roads for the town five year road paving plan and the upcoming budget.
- k. *MOTION (Van Asten/Eckberg/PASSED UNANIMOUSLY)* to approve getting more information and cost of spraying of road ditches for noxious weeds and brush.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: Procedure for vacating property prices, upcoming unit meeting, and generator for town hall. The next town board meeting will be held on Monday, September 11, 2023.

Voucher Listing/Payment of Bills: *MOTION (Eckberg/Van Asten/PASSED UNANIMOUSLY)* to approve Vouchers V-10363 through V-10385 for a total of \$395,695.71.

Adjournment: The meeting adjourned at 9:23 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Connie Przybylski, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 9/11/2023.

They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chair