

TOWN OF ANGELICA
Monthly Meeting
August 8, 2016

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten,
Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richard Ferfecki,, Craig & Dawn
Sampo, Mike Miller, Neal Van Donsel, Elmer Kraning, Kevin Czarniak, Kristine
Draeger, Ronald Banaszynski and Brian Eckberg

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. The Clerk verified that the agenda was posted the afternoon of Saturday, August 6, 2016 at the town hall; put on the town website and also e-mailed to the Shawano Leader on August 6th.

Approval or Modification of Agenda: *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on July 18, 2016.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of July 31, 2016 of \$19,256.64 in the First Merit Bank Checking Account and \$331,009.62 at the Premier Bank in Pulaski. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence: Correspondence reviewed was (1) letter, notice of Public Hearing and Notice of Decision regarding proposed amendments to the Shawano County Shoreland Zoning Ordinance (2) notice from Vern's Do it Best Hardware regarding sale of the business (3) copies of three land-use permits issued by Shawano County Planning and Development for property in the town (4) two incident reports from the Pulaski Tri-County Fire Department, and (5) the July edition of Shawano County Farm Bureau County News.

Reports from Town Officers: Supervisor Lewis reported on issuing a driveway/culvert permit for Steve Nooyen on Cherry Drive, had a question if Tina Socha was charged for two 911 addresses for a driveway on Green Valley Road and getting a phone call regarding a number of pot holes on Hillside Drive. Supervisor Van Asten reported that the "stop" sign at the intersection of Green Valley Road and Angelica Street is faded and should be replaced and had a question about the "stop ahead" signs. Chairman Smith stated that he will be making a list of road signs that should be replaced with new, higher reflective signs. Van Asten also had a comment about the brush cutting on Town Hall Drive and the speed vehicles where traveling on Hillside Drive when he was installing a 911 sign.

Chairman Smith reported: (1) there were no meetings in July of the N.E.W. Rescue Squad board nor the Pulaski Tri County Fire Department board (2) the County Highway Department had done brush cutting on Town Hall Drive and Elm Road (3) he had been in contact with Eugene Reymont regarding setting up a day in September when residents of the town could bring tires in for disposal at an amount and with fees to be determined. It is planned to put notices of this on the posting boards and the town's website. (4) shouldering of the roads has been completed on Mile Drive, Cedar Road and Angelica Street (5) he has asked the County to do repair work on the approaches to two bridges on Middle Drive and one bridge on Elm Road and to repair the bump on Green Valley Road near its intersection with STH-160, and (6) a second mowing of road shoulders will be done by the County.

Treasurer Matuszak reported receiving a call from a State Trooper regarding visibility at the intersection of Middle Road and County C with an address number of N3707. It was determined that this address is actually at the intersection of Middle Drive and STH-32.

Clerk Powers reported (1) on sending a letter to the residents complaining about the condition of their neighbors property informing them of steps that are to be taken under the Shawano County Health, Junk and Environmental Hazard Ordinance and has not received a reply to that letter as yet (2) receiving a call from the co-owner of the old grocery store building in Krakow regarding plans to tear down the old partial building that is there, and (3) gave the board copies of a summary of building permits issued year to date.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:

Town of Angelica Planning Commission Chairman Richard Ferfecki reported that the County Board is starting in with budget work and the Public Safety Committee is still addressing the need for evidence storage space.

Public Comments: Brian Eckberg inquired if anything has been done regarding the County Landfill situation with some towns in the County taking garbage directly to the Marathon Landfill. Ronald Banaszynski commented on brush in road ditches near the intersection of Cuba Drive and Elm Road causing a vision problem. Kevin Czarniak brought up a concern he had about a drainage problem in front of his property.

Specific Matters for Discussion and Possible Action by Town Board in Open Session:

- a. Mike Miller of Miller Inspections LLC was present in regard to issuance of town building permits and inspection of commercial buildings. Miller stated that the State has only five building inspectors doing the inspection of commercial projects in the state and that he is certified to do commercial inspections. There was discussion on what type of projects should require an administrative building permit that is issued by the town clerk and what projects would require a permit and inspections by Miller Inspections. A motion was passed at the July town board meeting to approve a contract between the Town of Angelica and Miller Inspections to enforce the Uniform Dwelling Code and that contract would also include the inspection of commercial buildings with the stipulation that the fee schedule be clarified. Miller explained how fees were arrived at. A contract between the town and Miller Inspections was then signed by the town board and Mike Miller. There was discussion as to how to determine what projects would require a permit and inspections by Miller Inspections and what projects would need only a town administrative building permit. The guidelines set by the Wisconsin Department of Safety and Professional Services would determine when a commercial building would need a permit and inspection by Miller Inspections and require submittal of building plans for approval by the State. Also, the town clerk was instructed to prepare a form letter to be used when a commercial building project has the requirement to submit building plans and requires a permit and inspection by Miller Inspections.

- b. A town ordinance regarding inspection of commercial building projects in the town will be an agenda item for the September town board meeting.
- c. Craig and Dawn Sampo were present in regard to their request for a Conditional Use Permit No. CU-2-16 to construct two fish ponds for aquaponics/aquaculture at N3749 State Highway 32 on a 34.658 acre parcel, No. 004-13440-0000. This request was reviewed and approved by the Town of Angelica Planning Commission on August 2, 2016 with a variance from the Town of Angelica's Development Standards/Requirements for Ponds – No. 2 requiring a bottom slope of not greater than 1 foot of fall in 5 feet of travel for the first 10 feet and 3 to 1 thereafter would be allowed. A slope of 5 to 1 would not be required and the entire slope could be 3 to 1. All other standards/requirements would have to be met which would include that an 18" berm be constructed and a fence with signs on the fence indicating deep water be put around both ponds. There was the question of what would take place if the operation of raising fish should cease and Sampo replied that the ponds could be filled in with spoils that are on the site or the ponds would meet all of the Town of Angelica's standards/requirements for ponds. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve a town conditional use permit with the conditions recommended by the Town of Angelica Planning Commission and recommend that the Shawano County Planning and Development Department issue a land-use permit for the two ponds.
- d. A Certified Survey Map for two lots on County Road C for property owned by William J. Stephani was reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to give town approval to the CSM for two lots on County Road C for property owned by William J. Stephani as presented. Planning Commission Chairman Richard Ferfecki signed the Town Certificate of the CSM
- e. Chairman Smith reported on a meeting he had with Robert Jacobsen and Andy Popp of the Shawano County Planning and Development Department regarding the keeping of poultry in the hamlet areas of Krakow and Zachow. They came to the conclusion that property owners having chickens as of today would not be in violation of the County Zoning Ordinance and could keep the chickens but after this date no new chickens would be allowed as per the County Ordinance.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, September 13, 2016 at 6:30 p.m. An ordinance requiring inspection of commercial buildings being constructed by the town's building inspector will be an agenda item for the meeting.

Voucher Listing/Payment of Bills: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-7576 through V-7595.

Adjournment: *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:15 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 9-12-2016. They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman

