

TOWN OF ANGELICA
Monthly Meeting
December 10, 2018

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg P. Van Asten,
Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: James & Connie Przybylski, Patrick Derpinghaus, Susan Pomprowitz, Jeremy
DesJarlais, Patrick DesJarlais, Jim Mills, Ronald Banaszynski, Nancy Gueller and
Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance. Role call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on Saturday afternoon, December 8, 2018; put on the town's website and also e-mailed to the Shawano Leader. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to allow modification of the agenda if necessary.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the minutes of the regular town board meeting held on November 12, 2018.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of November 30, 2018 of \$8,258.03 in the Huntington National Bank Checking Account, \$48,944.53 in the Premier Bank Advantage Tax Account and \$671,883.76 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence & Clerk's Report: Clerk Powers presented correspondence received which consisted of (1) a letter from the Shawano County Planning & Zoning Department listing public hearing dates for the PD&Z Committee and the Board of Adjustment (2) copies of three County land-use permits issued; one for a single family dwelling at W1568 Middle Drive, a permit for a pond at W1568 Middle Drive and a small solar energy system at W602 Cuba Drive (3) three incident reports from the Pulaski Tri-County Fire Department all of which were mutual aid calls (4) brochure from UW Extension with information on upcoming Local Land Use, Planning and Zoning teleconferences, and (5) November and December agendas and minutes of meetings of the School District of Bonduel.

Reports from Town Officers:

Supervisor Lewis reported (1) receiving several calls on the way the snow was plowed on the east side of the town for the last two snow falls (2) had a call from a resident on County Road C saying that their garbage is not being picked up (3) there is a TV in the ditch on Elm Road (4) is working on a driveway/culvert permit for property at the intersection of Ernest and Center Streets in Krakow. Because the lot is just 100 feet wide compliance with the 15 foot setback from a property line and 100 foot setback from the intersection cannot be done and Lewis suggested that a variance be given to allow a 6 foot setback from the property line.

Supervisor Van Asten reported that at the time of the first snowfall the west end of the town had been plowed but nothing was done on the east side.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and

Town Chairman: Chairman Ferfecki reported (1) nothing new has taken place on updating the Comprehensive Plan for the town and Chairman Ferfecki explained the noticing requirements for a hearing on proposed changes and also having a hearing for a Zoning Ordinance requiring a two-acre minimum lot size as was previously required in the A-290 Zone. Also, will work on an amendment to the Driveway/Culvert Ordinance which exempts lots in Hamlet Zoning from setback requirements from road intersections and the property line setback (2) Someone had hit a lamp post in Lake Sandia bending the pole and breaking the light and he was working with American Family Insurance on getting pictures and estimates of damage (3) all the ditching has been done in the town with the exception of a stretch on Cedar Road where there is no ditch and water is running across the road (4) at the N.E.W. board meeting it was reported that a \$2,000.00 matching grant had been received from Public Service which will be put in the Equipment Fund; reported on year to date financials; A \$3,000.00 payment to N.E.W. is due July 1, 2019 to be put in the Equipment Fund; for the year 2018 seventy-six per cent of the calls were transports with twenty-four per cent being no transport; average billable cost of a call was \$1,027.47 and the average response time was 6.55 minutes; in 2018 the Town of Angelica had thirty-four calls (5) the Pulaski Tri-County Fire Department did not have a board meeting this month (6) regarding the county, the move into the new evidence storage building has been done and everything is going well; the relocation of the Feldman Building is tentatively set for July 19, 2019 and the building should be up and ready to go; a resolution was passed by the Public Safety Committee for bonding in the amount of three million six hundred thousand dollars to replace the jail locks with a new computer system.

Reports from the Town's Road Maintenance Person and Town's Sign Maintenance Person:

James Przybylski reported that two barricades at Town Hall and Elm were gone and was wondering if the county had picked them up Elmer Kraning reported he had taken the solar light down from the town hall flag pole and water was frozen in the fixture because there was no way the moisture could get out and he took the fixture home to thaw out the light and the lights came on. There is a one-year warranty on the fixture and he was trying to get in touch with a service person from the company the light was purchased from.

Public Comments: A town resident from Krakow asked who he should call when there is not a good job done in plowing snow. Elmer Kraning commented on the snowplowing being done at the town hall where they plow the snow up against the building rather than away from it which results in a lot of shoveling to clear the entrances. Supervisor Van Asten commented that it might be a good idea to have a defibrillator at the town hall especially when there are meetings and on election day.

Matters for Discussion and Possible Action by Town Board in Open Session:

- a. ABT Waterproofing regarding moisture barrier for the town hall. See Item "e".
- b. There was discussion about amending the Town Ordinance on Development Standards & Requirements for Ponds to clarify that a pond permit is good for one year and after that they have to get a new permit and there is to be a requirement that the pond must be completed within thirty days of starting construction of the pond. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to add to the town's pond ordinance Item "h" under 1.09 Specifications – Construction of Ponds which will be added to the Town of Angelica Ordinance No. 5-14-07.
- c. A request was received from the Krakow Sanitary District to reinstate Dan Cota as a Commissioner for the Sanitary District for an additional six-year term. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to appoint Dan Cota to another six-year term as a Commissioner for the Krakow Sanitary District. The term will be from 12/6/2018 to 12/6/2024.

- d. Because the contractors were busy and did not get back to Chairman Ferfecki he was unable to obtain estimates for extension of the town hall roof over the new handicap ramp. It was suggested that two temporary motion lights be put up to have lighting over the handicap ramp. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to have two motion sensed lights temporarily installed on south side of the town hall over the handicap ramp.
- e. Two representatives from ABT Foundation Solutions made a presentation on solving the moisture problem in the crawl space of the town hall. There was (1) Full Option which included platon flooring, encapsulation of walls and floor and 2” thick spray foam around the perimeter (2) a Partial Option which included platon flooring and 2” spray foam around the perimeter which would not be an airtight installation, and (3) the addition of a dehumidifier for the crawl space. A decision on how to solve the moisture problem was tabled until next month’s meeting and Supervisor Van Asten offered to get another estimate on spray foaming and encapsulation of the crawl space.
- f. Chairman Ferfecki reported on the condition of the Hillside Cemetery and the recording of gravesites purchased and referred to the possibility of having someone come in to straighten the tombstones. When the Cemetery Association turned its records and two CD’s over to the town there was a parchment mapping of the cemetery, dated 1951, that was not up to date on ownership of cemetery lots and a listing of perpetual care payments which did not have any reference to lot numbers. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to give Chairman Ferfecki permission to get estimates on straightening the tombstones in the Hillside Cemetery and getting the records updated on ownership of cemetery lots.
- g. Two complaints were made regarding the condition of properties in the town. One of the complaints was regarding a pile of garbage that has been on the roadside at the intersection of County Road F and Main Street in Zachow since November. The second complaint was regarding what appears to be repairing of ATVs and snowmobiles on Center Street in Krakow. That property is zoned RS-Residential-Sewered and a conditional use permit is needed to have a service of repairing ATVs or snowmobiles. The clerk was instructed to write a letter to the residents at W4094 County Road F in Zachow informing them the garbage has to be removed from the road right of way and the property owner at W129 Center Street in Krakow inquiring as to whether or not they are in the business of doing repairing of ATVs or snowmobiles and if so that a conditional use permit is needed.
- h. The Fees for Services schedule was reviewed. *MOTION (Ferfecki/Lewis/PASSED UNANIMOUSLY)* to change the security deposit for rental of the Krakow Park pavilion from \$25.00 to \$50.00.
- i. The Schedule of Rates for Payment to Town Employees was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to change the mileage rate from 54.0 cents per mile to 54.5 cents per mile which is the same as the IRS business standard mileage rate.
- j. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to transfer \$25,000.00 from the Contingency Fund to the Public Works Accounts.
- k. No action was taken on withdrawal of funds from the ATC-ICS Savings account for extension of the town hall roof over the handicap ramps as work has not been started on the project.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, January 14, 2018. Taking care of the moisture problem in the town hall's crawl space will be an agenda item.

Voucher Listing/Payment of Bills: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8493 through V-8522 which totaled \$33,557.33 .

Adjournment: *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:20 p.m.

MINUTES TAKEN BY _____ **Date** _____
Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 1/14/2019.
They were approved without correction approved with correction

ATTEST: _____ **Date** _____
Town of Angelica Chairman

