

TOWN OF ANGELICA  
**Monthly Meeting**  
**December 11, 2017**

Town Officials Present: Chairman Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richard Ferfecki, Samantha Konitzer, Joe Theys, Scott and Lorra Hager, Ronald Banaszynski, James & Connie Przybylski, Sue Pomprowitz, Neal Van Donsel, James Mills and Elmer Kraning

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. The Clerk verified that the agenda was posted the afternoon of Friday, December 8, 2017; put on the town's website and e-mailed to the Shawano Leader.

**Approval or Modification of Agenda:** *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

**Approval of Prior Town Board Minutes:** *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the minutes of the November 13, 2017 Budget Hearing, Special Town Meeting and regular town board meeting and November 16, 2017 special town board meeting.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was read by Treasurer Matuszak showing balances as of November 30, 2017 of \$78,569.75 in the Huntington National Bank Checking Account, \$27,191.31 in the Premier Bank Advantage Tax Account and \$663,497.00 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence:** Correspondence reviewed was (1) updated Shawano County Recycling Ordinance No. 10-93 (2) Shawano County land-use permit issued for an accessory residential structure at N3521 Green Valley Road (3) a Wisconsin Uniform Building Permit Application for a building updating at W1515 Middle Drive (4) an Incident Report from Pulaski Tri-County Fire Department for a call on State Highway 32 for a possible silo fire, and (5) copy of agenda and minutes of 12/4/17 and 11/6/17 Bonduel school board meetings.

**Reports from Town Officers:** Supervisor Lewis reported on issuing a driveway/culvert permit for a field entrance to M.J. Electric on Elm Road.

Supervisor Van Asten reported he had been contacted by Ray Warden regarding taking care of the visibility at the intersection of Angelica Street and STH-32 and his offering to help.

Chairman Smith reported: (1) at the N.E.W. November board meeting it was reported that there is \$12,270.90 in the General Fund and of that amount \$3,800.96 is the balance for the 1<sup>st</sup> Responders and there is \$35,214.17 in the Equipment Fund. In October the squad had 44 responses, 35 transports with 3 being for the Town of Angelica. Year to date they have had 472 responses with 41 being for the Town of Angelica. Year to date they are \$6,983.59 in the red primarily because of overtime payment. Work is continuing on renovation of the rescue squad building (2) the new engine for the Pulaski Tri-County Fire Department has been delivered and is in operation (3) the drain tile has been put in on Nichols Drive and goes into existing field tile on Brian Holewinski's land. Ditching has been done on Elm Road from the David Stycznski property to the north.

Clerk Powers commented on receiving calls about taxes increasing and explained that the state tax and town tax for the town actually decreased while there were increases for the county, schools and NWTC which was caused by the increased share the town is paying because of growth in the town.

**Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:**

Richard Ferfecki reported (1) the Planning Commission has gone over the mapping for the Comprehensive Plan and made a change in their mission statement. Their next meeting will be in February with the County to work on the Comprehensive Plan. (2) Complaints have been made about the property on Willow Road regarding increased activity and getting a sanitary permit for the new building which is going up. (3) the county has agreed to handle the liability for Fire Departments setting up a Hazmat Team. One of the fire departments will have to be designated as the leader and there are questions about the training that is required. A meeting of the fire departments is scheduled for later this month and (4) bids are being let for the new evidence storage building and the ad hoc committee started the process of relocation of the Lakeland Center.

**Public Comments:** Ronald Banaszynaki said that the “stop ahead” sign on Town Hall Drive east of Elm Road is down. Elmer Kraning asked that if anyone sees a dead deer on the road to call him as he is processing the deer into raw meat for the canine unit of the Sheriff’s Department.

**Matters for Discussion and Possible Action by Town Board in Open Session:**

- a. Lorra and Scott Hager filed a complaint as the first step in the Shawano County’s Health, Junk and Environmental Hazard Ordinance regarding an alleged violation by Samantha Konitzer at N4094 County Road F in Zachow. The complaint listed six alleged violations mainly relating to garbage not be taken care of properly and the accumulation of junk on the property along with several photos of the property. Samantha Konitzer was present and stated that she has conferred with the County Zoning Administrator regarding her home-based business and also the D.N.R. in relation to her recycling business. Lorra Hager expressed her concerns about the accumulated garbage attracting unwanted animals such as skunks, raccoons and rodents and all the junk stored outside on the property that is affecting the value of her property and her ability to sell that property if she so wished. Konitzer admitted that the condition of her property had gotten out of control. The property has since been cleaned up with garbage and junk being removed and the town board was shown pictures of how it presently looks. Chairman Smith stated that the condition of the Konitzer property will continue to be checked on and asked the two parties to be neighborly and try to get along.
- b. A Certified Survey Map for two lots on Mile Drive owned by Manton and Ariene Zernicke was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the CSM for Manton and Ariene Zernicke as presented. Planning Commission Chairman Richard Ferfecki signed the Town Certificate of Approval on the Certified Survey.
- c. A Certified Survey Map for two lots on Church Drive owned by Ronald and Jean Hinkfuss was reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the CSM for Ronald and Jean Hinkfuss as presented. Planning Commission Chairman Richard Ferfecki signed the Town Certificate of Approval on the Certified Survey.

- a. Because of the numerous mentioning in the Town's Comprehensive Plan regarding having a minimum of two acres for a lot size and the Shawano County Zoning Ordinance having an one and one-half acre lot size requirement, it was recommended by the Planning Commission that the town pass a Land Division Ordinance which would require that new lots created for property in the Town of Angelica cannot be less than two acres in size. The County Planner has been contacted for help in getting an ordinance written and indicated that the Planning Commission is to have a public hearing and approve an ordinance which they would then present to the town board for approval.
- b. A schedule for appointment of Charlie De Smidt as the agent for the Krakow One Stop convenience store in Krakow was reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* that approval be given to the appointment of Charlie De Smidt as the agent for the Krakow One Stop.
- c. Applications by Charlie De Smidt for a Combination Class A Beverage License and a Tobacco Retail License for the Krakow One Stop located at N4795 State Highway 32 were reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve granting of a Combination Class A Beverage License and a Tobacco Retail License to Charlie De Smidt for the Krakow One Stop and authorizing the Town Clerk to issue the licenses contingent upon fees being paid.
- d. A listing of fifteen persons for appointment as election officials for the two-year term of January 1, 2018 through December 31, 2019 was reviewed. Five of these people were selected by the Democratic Party of Shawano County to act as Democratic representatives. Upon checking with these five people, it was determined that they did not want to be considered as being Democratic representatives and therefore no party affiliation was given to any of the nominees. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to appoint the following fifteen people as election officials for the two-year term of January 1, 2018 through December 31, 2019:
  - Lynn Bartz, N4522 Green Valley Road, Krakow WI 54137 ~ Election Official
  - Judy Ferfecki, N4809 Dreamland Drive, Krakow WI 54137 ~ Election Official
  - Jean Hinkfuss, W2466 Church Drive, Bonduel WI 54107 ~ Election Official
  - Herman G. Kafura, N4696 Paloma Court, Krakow WI 54137 ~ Election Official
  - Teri Karcz, W1242 Town Hall Drive, Pulaski WI 54162 ~ Chief Election Inspector
  - Karen Kraemer, N3571 County Road C, Pulaski WI 54162 ~ Election Official
  - Lois Mossholder, W1734 County Road S, Pulaski WI 54162 ~ Election Official
  - Donald Murdzek, W789 Town Hall Drive, Pulaski WI 54162 ~ Chief Election Inspector
  - Diane Murdzek, W789 Town Hall Drive, Pulaski WI 54162 ~ Chief Election Inspector
  - Connie Nischke, W1905 Mile Drive, Pulaski WI 54162 ~ Chief Election Inspector
  - Connie Przybylski, W1583 County Road C, Pulaski WI 54162 ~ Election Official
  - Janice Robaidek, W1878 Hillside Drive, Pulaski WI 54162 ~ Election Official
  - Dennis Saeger, W1702 County Road S, Pulaski WI 54162 ~ Election Official
  - Carrie Sievert, N3776 County Road F, Bonduel WI 54107 ~ Election Official
  - Annette A. Van Lannen, N3253 County Road C, Pulaski WI 54162 ~ Election Official
 with appointment of Lisa Matuszak and Janet Powers as alternate election officials.
- e. No discussion or action was taken on having Lake Sandia covenant information on town building permits. This will be an agenda item for the January town board meeting.
- f. Clerk Powers gave the board an estimate of the year ending balance for the General Account at the Huntington Bank. No action was taken on prepayment of road expenses.

- g. The board reviewed fees for services. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to keep all fees charged for services the same with the exception of the publication fee for a liquor license which will be increased from \$15.00 to \$20.00.
- h. The board reviewed the schedule of rates being paid town employees. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to make the following changes to rates being paid town employees:
  - Increase the rate of \$13.00 per hour for Town Hall Cleaning, Repair & General Maintenance and Park Pavilion Cleaning and Maintenance to \$14.00 per hour
  - Increase the Plan Commission per diem for the Chairman at Plan Commission Meetings from \$50.00 to \$55.00 ~ per diem for Chairman at Town Board Meetings from \$30.00 to \$35.00 ~ per diems for the Secretary and three regular members from \$30.00 to \$35.00
  - Increase the rate for Road Signing and Road Work from \$15.00 per hour plus mileage to \$16.00 per hour plus mileage
  - Increase rate for cutting grass in town road r.o.w. in Zachow from \$10.00 per hour plus a \$20.00 charge for gas & equipment to \$13.00 per hour for labor plus a \$20.00 charge for gas & equipment
  - Increase Animal Control ~ Picking up a stray dog from \$25.00 plus mileage to \$30.00 plus mileage and the rate for other animal problems from \$13.00 per hour plus mileage to \$14.00 per hour plus mileage.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next town board meeting will be held on Monday, January 8, 2018 at 6:30 p.m.

**Voucher Listing/Payment of Bills:** *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8088 through V-8111.

**Adjournment:** *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:30 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 1/8/2018.  
 They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Town of Angelica Chairman