

# TOWN OF ANGELICA

## Monthly Meeting February 8, 2016

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richie Ferfecki, Neal Van Donsel, Ronald Banaszynski, Brian Eckberg, Tom Nowak, Steve Bieda of Mau & Associates and Elmer Kraning

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. *Clerk's Note: The agenda was posted the afternoon of Saturday, February 6, 2016 at the town hall; put on the town website and also e-mailed to the Shawano Leader on February 6th.*

**Approval or Modification of Agenda:** *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

**Approval of Prior Town Board Minutes:** *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on January 11, 2016.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was presented to the board by Treasurer Matuszak showing balances as of January 31, 2016 of \$148,263.60 in the First Merit Bank Checking Account and \$854,476.64 at the Premier Bank in Pulaski. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence:** Correspondence reviewed was (1) three letters from Rural Mutual insurance adjuster regarding water damage at the town hall (2) two incident reports from the Pulaski Tri-County Fire Department, and (3) brochure from American Transmission Company regarding the time line for the North Appleton to Morgan project.

**Reports from Town Officers:** Supervisor Lewis reported receiving a complaint from a town resident that Mile Drive was not being plowed out wide enough; a call regarding garbage not being picked up on Deer Drive, he had called State Senator Cowles and State Assemblyman Tauchen as requested by the Wisconsin Towns Association and was able to talk to a secretary at the Cowles number and received a recoding at the Tauchen number and a pot hole is starting in the middle of Green Valley Road just in from STH-160. Supervisor Van Asten reported on doing repair work at the town hall and remarked on the good job that Elmer Kraning had done in cleaning up the hall after water damage from a pipe that had burst and there is a bad bump on Town Hall Drive near its intersection with Elm Road. It was recommended that barricades be put up there and also where the gas line crosses the road.

Chairman Smith reported on: (1) at the January N.E.W. board meeting it was reported that there is \$15,705.39 in the General Fund with \$6,011.63 being earmarked for the 1<sup>st</sup> Responders and \$8,057.49 in the Equipment Fund. The total refund for 2015 was \$3,494.87 with the Town of Angelica receiving \$478.31. The Town of Maple Grove will refund its share in the amount of \$253.27 if the other municipalities will refund a similar amount to N.E.W. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to give back to N.E.W. the amount of \$253.27 to be put in the Equipment Fund. At the March N.E.W. board meeting it is planned to determine if an annual contribution to the Equipment Funds should be charged to the municipalities (2) The Pulaski Tri-County Fire Department did not have a meeting in January (3) he has been in contact with the Rural Mutual Insurance adjuster

Brad Adkins regarding the water damage at the town hall. After the \$250.00 deductible there is coverage for the cost of repair to pipes, cleanup and drying out the affected areas of the building and for replacement of the flooring in the kitchen, hallway and hall. The town board is to decide if they want to have Square One install the new flooring or if they want to hire a different firm. Square One had indicated they could complete the installation in time for the February 16<sup>th</sup> election. *MOTION (Lewin/Van Asten/PASSED UNANIMOUSLY)* to have Square One do the installation of the flooring. (4) he has been in contact with Oconto Electric in regard to putting up a street light at the end of White Ridge Circle near its intersection with STH-32 and received an estimate of \$848.08 to put up a new pole with a light. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve installing a street light for White Ridge Circle.

Clerk Powers reported on the upcoming Spring Primary and showed the board the sample ballots; gave the board the year-end report of receipts and expenses compared to budget and copies of the public works ledger sheets from the beginning of the year to date; reported that no building permits have yet been issued this year and asked the board for direction in getting information regarding putting conditions on the town building permit. The Shawano County Zoning Administrator had told the town that conditions could be put on an administrative permit for land uses.

**Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:**

Town of Angelica Planning Commission Chairman Richard Ferfecki said he would make his comments in regard to Conditional Use Request No. CU-1-16 when it comes up on the agenda.

**Public Comments:** There were no public comments.

**Specific Matters for Discussion and Possible Action by Town Board in Open Session:**

**New Business:**

- a. A request from Steven Nooyen for approval of Conditional Use Permit No. CU-1-16 to establish an Outdoor Commercial Entertainment or Recreation land use on a 14.1 acres parcel, Parcel 004-33420-0000, in Section 33 was presented and reviewed by the Town of Angelica Planning Commission on February 4, 2016. The Planning Commission's recommendation to the town board was to approve the Conditional Use Permit with the conditions recommended at their meeting. Steve Bieda of Mau & Associates was present and gave the town board a site plan and stated that Steven Nooyen and his wife want to develop an ADA accessible fishing pond for the handicapped and elderly and there would be a fee to fish and use the grounds. They have checked with the DNR and are able to do the things they have planned. Development would include a paved roadway from Cherry Drive adjacent to STH-29 along the east side of the property to the north end, erect buildings such as a shelter, equipment storage, concessions and have a well, electricity and septic system. Questions and concerns were answered in regard to access from Cherry Drive, days of operation, parking lot, maximum number of people allowed at any one time and having a turnaround for emergency vehicles. Planning Commission Chairman Richard Ferfecki explained the conditions the Planning Commission recommended. There will be a forty-nine foot access from Cherry Drive to the property. *MOTION (Lewis/Van Asten/Passed unanimously)* to recommend approval of CU-1-16 to establish an Outdoor Commercial Entertainment or Recreation land use on Parcel 004-33420-0000 with conditions recommended by the Town of Angelica Planning Commission.

- b. A preliminary certified survey map for two lots on State Highway 160 and Maple Road was reviewed. There was discussion regarding Maple Road being shown as a 49.5 foot road when the actual road is a four-rod or 66 foot road after being reconstructed. No one was present in regard to the survey and the town had not received the original signature page for the town to sign off on. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the certified survey map for Donald Nowak creating two lots on State Highway 160 and Maple Road contingent upon a change being made on the survey map showing Maple Road as a four rod or sixty-six foot road.
- c. *The N.E.W. Paramedic end of the year refund was addressed in the Chairman's report.*
- d. *Repair of water damage at the town hall was addressed in the Chairman's report.*
- e. *Street lighting for White Ridge Circle was addressed in the Chairman's report.*
- f. Planning Commission Chairman Richie Ferfecki has been working on plans to update the town's Comprehensive Plan. An e-mail was sent out to neighboring towns asking for information in regard to the updating of their plans. A decision has to be made if the town would hire an outside consultant or update the plan with the assistance of the County Planner. There was discussion on whether a survey should be sent out to gather information for an update to the Comprehensive Plan. Ferfecki has spent a considerable amount of time reviewing the present Comprehensive Plan and pointed out that there are many changes that should be made in order that the town's plan could be incorporated into the Shawano County plan. The general consensus was to have the updating of the town's Comprehensive Plan on next month's agenda and in the meantime gather more information in regard to cost and who could help the town in doing an update to the plan.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next regular town board meeting will be held on Monday, March 14, 2016 at 6:30 p.m.

**Voucher Listing/Payment of Bills:** *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-7373 through V-7409.

**Adjournment:** *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 3-14-2016. They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Town of Angelica Chairman

