

## TOWN OF ANGELICA

### Monthly Meeting

January 14, 2019

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Kyle & Karisa Ripley, Robert & Eileen Ripley, James & Connie Przybylski, Patrick Derpinghaus, James Mills, Ronald Banaszynski, Bill Stephanie, Michael Druckrey and Elmer Kraning

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance. Role call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on Saturday afternoon, January 12, 2019; put on the town's website and also e-mailed to the Shawano Leader. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to allow modification of the agenda if necessary.

**Approval of Prior Town Board Minutes:** *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the minutes of the regular town board meeting held on December 10, 2018.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was read by Treasurer Matuszak showing balances as of December 31, 2018 of \$41,083.58 in the Huntington National Bank Checking Account, \$798,577.06 in the Premier Bank Advantage Tax Account and \$672,769.70 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence & Clerk's Report:** Clerk Powers presented correspondence received which consisted of (1) e-mail from Harter's Fox Valley Disposal regarding used garbage carts that are available (2) copy of UDC permit for a new home at W1569 Middle Drive (3) two land-use permits issued by Shawano County; one for an accessory Residential Structure at W2209 Hillside Drive and one for a small solar energy system at W602 Cuba Drive (4) a fire department incident report for a mutual aid fire run to Suamico, notice of a Zoning Board of Appeals/Adjustment workshop to be held in Green Bay at the Hotel Northland.

Clerk Powers reported (2) receiving an e-mail from the County Highway Commissioner regarding recent bridge inspections where four bridges were inspected and three of them which are on Nichols Drive, Elm Road and Green Valley Road were listed as Critical-Unstable Foundations. They were given this Hydraulic Rating because there is no record or plans of the foundations below the abutment. They are visually inspected and the County will be in touch if there is ever any immediate concern. The fourth bridge is on Cedar Road and has a Hydraulic Rating of Stable-Above Top Footing. (2) Received a reply regarding a complaint about a resident in Krakow repairing snowmobiles and ATVs at his residence without a permit and he indicated he was just repairing snowmobiles and ATVs for his friends and relatives and was not running a business and did not intend to run a business. In that case a conditional use or home occupation permit is not needed. (3) informed the board that there is going to be a primary on February 19<sup>th</sup> solely for the Pulaski school board and the school board is considering ordering the closing of polls in the towns of Green Valley, Maple Grove and Lessor and having all the residents come to the Town of Angelica to vote. The Pulaski School Board will be making a decision on this on January 16<sup>th</sup>, and (4) informed the board that she will send out the letters and Notice of Hearings to property owners who will be affected by proposed zoning changes for the Planning Commission.

**Reports from Town Officers:** Supervisor Lewis reported (1) he was contacted by Tom Rozmiarek regarding dividing his father's property on Elm Road into two parcels and installing a second driveway (2) had a call from Roman Przybylski on Julius Street in Krakow regarding a concern he had about the snowplow plowing ninety percent of the snow on his side of the street (3) Brian Staszak bought the Olson Woodworking property in Zachow and he needed to get a new 911 fire number, and (4) hasn't heard anything regarding the driveway permit for property on Wencel Street in Krakow.

Supervisor Van Asten reported (1) that he had looked at the snowplowing on Julius Street in Krakow because of getting a complaint about the way snowplowing was done (2) he met a representative from Sure Dry Basement System at the town hall and went into the crawl space under the town hall with him and received a quote from Sure Dry for installation of a crawl space encapsulation system and a moisture barrier in the crawl space, and (3) received a call from a resident in Krakow about a loose dog chasing people on bikes.

**Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and Town Chairman:** Chairman Ferfecki reported (1) two motion lights were installed above the handicap ramp at the town hall by Mike Gwidt (2) had received three complaints about properties being over taxed and trying to contact the Accurate Appraisal assessor regarding those complaints (3) gave out a fireworks permit to the tavern in Zachow to set off fireworks on February 23<sup>rd</sup> and copies of the permit are to be given to the Shawano County Sheriff Department and the Pulaski Tri-County Fire Department (4) salting and sanding of the roads went fairly well and timely with not many complaints being received (5) has been in contact with Green Valley farms regarding their cleaning out the ditch on Green Valley Road where the plugging of the ditch is resulting in water backing up on the town road (6) Supervisor Van Asten had contacted him about glass falling out of Harter's garbage truck on Hillside Drive and that Harter's was going to pick the glass up the next day. He checked on it the next day and nothing had been done and he pushed the glass off of the road into the ditch. There also have been complaints about oil leaking from the garbage trucks in Lake Sandia and the Krakow area (7) The Planning Commission heard a variance request from Kyle Ripley at their January 9, 2019 meeting and also agreed upon amendments to the town's Comprehensive Plan and changes in zone mapping to be sent to the town board. The Planning Commission will be hearing a request to construct a pond on Green Valley Road at their February meeting (8) the livestock auction at the County hit an all-time high of three hundred and forty thousand dollars; a resolution was passed not to exceed fifteen million dollars for the relocation of Human Services to the Dennison property and okayed the bonding; it was found out that money from the bonding cannot be used for the three million dollar project of installing new jail locks and a new computer system for the jail; a new safety manual was approved for the county's employees (9) at the N.E.W. board meeting it was reported that from January to February there were twenty-four per cent no transports and seventy-six per cent transports and for the month of November there were 35 transports; gross sales were \$38,640.00 and the average call was \$990.77. The 2018 breakdown showed 344 emergency calls, 92 no emergency calls, 29 requested, 4 were provided for other towns and the average response time was 6.53 minutes (10) it was reported at the Pulaski Tri-County Fire Department board meeting that repairs are still not completed on the ladder truck; reviewed handling of the 2% fire dues; approved sealing and coating of the fire station floors; Baytek donated \$5,000.00 to be used for a gear dryer; received a \$2,000.00 grant from WPS, a \$3,100.00 grant from the firefighters fund to be used for an imaging camera, and a \$2,000.00 fifty-fifty matching grant from the DNR for boots and hand tools; in 2018 the fire department had 159 fire calls compared to 186 in 2017; a turbo jack was purchased to enable water to be pumped to the fire engine when it cannot get close enough to a pond.

**Reports from the Town's Road Maintenance Person and Town's Sign Maintenance Person:**

The town's road maintenance person did not have anything to report. Elmer Kraning reported he had picked up a solar light and it is being charged up before he puts it on the top of the flag pole.

**Public Comments:** Robert Ripley commented that he is in favor of allowing Kyle Ripley to build as far back from the tower as possible on his lot on County Road C. Ron Banaszynski asked if the town was going to do any brush cutting this winter and Chairman Ferfecki informed him that he has contacted Allan Maroszek to do some brush cutting on Green Valley Road.

**Matters for Discussion and Possible Action by Town Board in Open Session:**

- a. Kyle Ripley had a variance request No. V-1-19, to construct a single family dwelling 800' from the centerline of County Road C where 323' is the maximum centerline set back. The Planning Commission put conditions on the request of having a fifteen foot tread width with ditches along both sides of the driveway, a turnaround is needed for emergency vehicles and breaker run is to be placed on both sides of the driveway one hundred feet from the road. There was discussion regarding an easement to have access to Lot 2 of a proposed certified survey map and also the width of the driveway culvert which is determined to be a twenty-four inch culvert. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve Variance Request No. V-1-19 by Kyle Ripley to construct a single family dwelling 800' from the centerline of County Road C where 323' is the maximum centerline set back with conditions recommended by the Planning Commission.
- b. A certified survey map to create three lots on County Road C by Kyle Ripley was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve a certified survey map creating three lots on County Road C for Kyle Ripley. Richard Ferfecki, as the Planning Commission chairman, signed the Town Certificate approving the CSM.
- c. A proposed amendment to the Town of Angelica Ordinance 5-14-07 ~ Development Standards & Requirements for Ponds regarding the time frame to complete construction of a pond was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to amend Town of Angelica Ordinance 5-14-07 ~ Development Standards & Requirements for Ponds by adding item "h" under 1.09 Specifications – Construction of Ponds which will read "Construction of the pond shall be completed in accordance to requirements of this ordinance within 30 (thirty) days after the starting of construction of the pond"
- d. A proposed amendment to the Town of Angelica Driveways & Culverts Ordinance 7-11-05 to allow lesser setbacks for properties that cannot conform to the 15' setback from a property line and a 100' setback from road intersections because of their lot size was reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to amend the Town of Angelica Driveways & Culverts Ordinance 7-11-05 by adding a paragraph under Section 1.10 Specifications for Driveways and Culverts which will read "Properties that cannot conform to the minimum setbacks from property lines and intersections of public roads because of their lot size shall be allowed lesser setbacks. The Town of Angelica Board of Supervisors or its designee shall set an appropriate setback for those properties that cannot conform to the minimum setbacks. All properties that can conform to the minimum setbacks must conform to those setbacks."

- e. A resolution to establish public participation procedures to amend the Town of Angelica Comprehensive Plan and amend the Town Official Zoning Map as recommended by the Shawano County Planning & Development Department was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve Resolution 1-14-19 To Establish Public Participation Procedures to Amend the Town of Angelica Comprehensive Plan and the Town Official Zoning Map.
- f. There was discussion regarding the turning over of the 2% fire dues received from the State to the Fire Department to be used for specified purposes. State Statute §101.575 (6)(b) states that “Any city, village or town that contracts for fire protection service shall give dues received under §101.573 and this section to the fire department providing the fire protection service. That fire department shall use those dues for any of the purposes specified in par.(a).” Paragraph (a) specifies: 1. The purchase of fire protection equipment. 2. Fire inspection and public education. 3. Training of fire fighters and fire inspectors performing duties under §101.14, and 4. To fund wholly or partially fire fighters’ pension funds or other special funds for the benefit of disabled or superannuated fire fighters. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to turn over the 2% fire dues received annually from the State to the Pulaski Tri-County Fire Department
- g. No action was taken on the application for a Temporary Class B Beverage License for St. Casimir Parish and this will be an agenda item for the February town board meeting.
- h. Three quotes were received for providing a moisture barrier for the town hall crawl space. ABT Foundation Solutions had a quote of \$21,135.00; All Weather Installations had a quote of \$7,895.00 but the quote did not include installing a moisture barrier under the new addition to the town hall or installation of plattion flooring but was just for installation of 6mil poly plastic, and Sure Dry Basement Systems had a quote of \$16,013.85 which did not include installation of a sump pump which would have an approximate cost of \$1,200.00. To qualify for a twenty-five year warranty a sump pump would have to be installed. Supervisor Van Asten reported that he went into the crawl space under the town hall with the representative from Sure Dry and they found that no moisture barrier had been installed under the addition to the town hall; the plastic in the crawl space under the older part of the town hall is torn and misaligned and was not properly installed around the floor pillars, and water from the furnace is draining down on top of the plastic. Van Asten had contacted the town building inspector who told him the way All Weather was proposing by putting down a plastic barrier and not having it extend and be fastened at least six inches up on the exterior wall is not up to code and he highly recommended doing spray foaming. Supervisor Van Asten also reported that when he was in the crawl space under the older section of the town hall he observed that when repairs were made after the water damage the floor boards were screwed down and the screws did not go into the floor joists but were seen alongside of the joists. There was discussion about putting drain tile around the exterior of the town hall which could be costly or consider putting drain tile in the crawl space next to the exterior walls. No action was taken and it is planned to determine what the total cost would be by adding the cost of a sump pump and drain tile to the installation of a moisture barrier and spray foaming.
- i. Chairman Ferfecki has obtained two quotes for extension of the town hall roof over the new handicap ramp but has not heard back from the Amish on their quote. No action was taken and this will be an agenda item for the February meeting.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next town board meeting will be held on Monday, February 11, 2019. Taking care of the moisture problem in the town hall's crawl space, extension of the town hall roof over the new handicap ramp and granting a picnic license to St. Casimir Parish will be possible agenda items.

**Voucher Listing/Payment of Bills:** *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve Vouchers V-8523 through V-8579 for a total of \$690,022.28.

**Adjournment:** *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:15 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 02/11/2019.

They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
Town of Angelica Chairman