

TOWN OF ANGELICA

Monthly Meeting

June 11, 2018

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Neal Van Donsel, James & Connie Przybylski, Patrick Derpinghaus, Susan Pomprowitz, Bryan Kolodziej, Tim & Barbara Smith and Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance. Role call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on Wednesday, June 6, 2018; put on the town's website and also e-mailed to the Shawano Leader. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to allow deviation from the posted agenda if necessary.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the minutes of the May 14, 2018 first session of the Board of Review and the May 14, 2018 regular town board meeting.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of May 31, 2018 of \$79,317.08 in the Huntington National Bank Checking Account, \$358,311.25 in the Premier Bank Advantage Tax Account and \$667,119.53 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence: Clerk Powers read the correspondence received which consisted of (1) an e-mail regarding grass cutting and maintenance at the Hillside Cemetery (2) six land-use permits issued by Shawano County for an agricultural structure at W1453 Nichols Drive, two single family dwellings at W131 Hoff Street and N3066 County Road C, three for accessory residential structures at N3600 Willow Road, W239 S. Lake Sandia Drive and W148 Stanley Street (3) three incident reports from the Pulaski Tri-County Fire Department with one being for the Town of Angelica which was for assistance to police for an accident on State Highway 32 (4) copies of agendas and minutes of the Bonduel school board from 5/8/18 to 6/4/18, and (7) the East Central Wisconsin Regional Planning Commission Annual Report for 2017-2018.

Reports from Town Officers:

Supervisor Lewis reported on (1) issuing driveway permits for David Kurtz on Hoff Street, for Lot 41 in Lake Sandia, Mark Hendzel on Elm Road and Eugene Peterson on Stanley Street (2) received calls regarding condition of property at N4809 State Highway 32 (3) commented on the blacktop being broken up by a piece of farm equipment at County C and Church Drive (4) inquired about the issuance of fireworks permits by the town chairman, (5) inquired as to when cutting of grass on roads will be done; there being a gash in the road and a large mound of dirt on the shoulder of Elm Road just off of STH-160 and trees that need attention on Green Valley Road near Deer Drive.

Supervisor Van Asten reported on (1) the lock on the men's bathroom door needs replacing (2) his son Benjamin and daughter Megan painted the picnic tables at the park and water testing at the park has been done, and (3) receiving complaints about the streets in Krakow not being swept and the shoulder on Green Valley Road.

Clerk Powers reported on (1) receiving a proposed CSM for two lots on Hillside Drive CSM and gave copies to the board (2) checked on the classification of the David Marcks' property on Angelica Street and it is given a commercial code in the 2018 assessment role with the property being flagged to possibly changing the code to residential in 2019 as there no longer is a tavern being operated on the property, and (3) gave the board a listing of building permits issued to date and Public Works expenses year to date.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and

Town Chairman: Chairman Ferfecki reported on (1) the Planning Commission had a meeting on June 5, 2018 and went over mapping and demographics for the town and also worked on updating the introduction to the Comprehensive Plan; changing wording regarding zoning descriptions and having a resolution regarding a two-acre minimum for lots in place before the first public hearing. (2) meeting with the County regarding drainage problems on Beech Drive, Town Hall Drive and Mile Drive (3) chip sealing will be done between Elm Road and Green Valley Road (4) getting a quote on cutting the brush on Green Valley Road and Maple Road (5) getting a quote on redoing the handicap ramp on the south side of the town hall, and (5) had talked to Robert Skalecki regarding his removing the piles of tires on his property (6) building of the evidence storage building has started and should be finished by this fall. The relocation of the Fellman Center is moving forward with blueprints for the current buildings, the parking lot and the retention pond being done. The designing for the new buildings will be worked on at the next meeting. The D.O.T. will be redoing STH-47 mainly because of the large number of cars from the casino workers and cars going in and out for Human Services.

Reports from the Road Maintenance Person and Sign Maintenance Person: James Przybylski reported that the town should be upgrading the road barriers with barriers that have reflective lights and he would check on prices. Elmer Kraning reported that he had worked on road signs and was also helping with the cleanup work at the Krakow Park

Public Comments: Sue Pomprowitz commented that the listing of phone number contacts on the posting board at the Krakow post office should be updated.

Matters for Discussion and Possible Action by Town Board in Open Session:

- a. A Certified Survey Map for two lots on Church Drive prepared for Ronald and Jean Hinkfuss was reviewed. Richard Kucksdorf was present and informed the town board that he plans on buying this property which is adjacent to property that he owns. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the CSM for two lots on Church Drive prepared for Ronald and Jean Hinkfuss with the notation that Lot 1 is a nonconforming lot and no building can be done on it. If Lot 1 is combined with land owned by Richard Kucksdorf the road frontage requirement could be met and building could then be done. Planning Commission Chairman Ferfecki signed the Town Certification on the CSM.
- b. A Certified Survey Map for two lots on Deer Drive prepared for Eugene Rudzinski was reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the CSM for two lots on Deer Drive prepared for Eugene Rudzinski. Planning Commission Chairman Ferfecki signed the Town Certification on the CSM.
- c. A variance for property owned by David Kurtz on Hoff Street in Krakow is no longer needed because the location of the driveway was changed to the center of the lot and the property line setback of fifteen feet could be met. No action was taken by the town board.

- d. Applications for two Class A Alcohol Beverage Licenses for Angelica Mobil and Krakow One Stop were reviewed. Fees are paid and the background check was done. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the applications for Combination Class A Alcohol Beverage Licenses for Angelica Mobil and Krakow One Stop.
- e. Applications for two Class B Alcohol Beverage Licenses for Bourbon Creek Saloon and Sweet Mama's were reviewed. Fees are paid and the background check was done. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the applications for Combination Class B Alcohol Beverage Licenses for Bourbon Creek Saloon and Sweet Mama's.
- f. Applications for three Cigarette and Tobacco Products Licenses for Angelica Mobil, Krakow One Stop and Bourbon Creek Saloon were reviewed. Fees are paid. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the applications for Cigarette and Tobacco Products Licenses for Angelica Mobil, Krakow One Stop and Bourbon Creek Saloon.
- g. Eleven applications for Operator's Licenses were reviewed. Fees are paid and background checks were done. *MOTION (Lewis/Van Asten/ PASSED UNANIMOUSLY)* to approve Operator's Licenses for Erin Lazansky, Annette Van Lannen, Jennifer Krol, Kristin A. Taylor, Debra Orton, Lori Hoida, Laurie Gonnering, Amanda Seese, Brittany Ort, Melissa Van Rossum and Mikayla Maroszek.
- h. Chairman Ferfecki reported on the present status of razing the old feed mill located at W290 Angelica Street in Krakow, saying that the necessary paperwork that goes to the D.N.R. has been completed. The time frame in which the work will be done by Pomp's Services and M & L Excavating is from July 9, 2018 to July 27, 2018. Final cost estimates are \$14,495.00 to take down the building and taking off site or \$13,275.00 to take the building down and burying the concrete and bricks on site and \$1,100.00 for hauling and leveling clay and topsoil to cap off the site. The cost could be less with credit for any salvage materials found during the demolition. A copy of E.P.A. Certification for Joyce Reyment in regard to removing refrigeration units is on file. It has been agreed with the D.N.R. that six inches of clay would be put down on the footprint of the building and cap it off with four inches of topsoil and then seed the area down. M & L Excavating plans on taking the trees out before starting the demolition.
- i. The property owner at N3303 Elm Road had contacted Chairman Ferfecki and said that he has been having health problems but he would be cleaning up the property. It was observed that quite a bit of the property has been cleaned up but there still is a ways to go.
- j. The tractor and truck tires have been removed from the Jerry Druckrey property at N4672 County Road C and Chairman Ferfecki had told Druckrey that the remainder of the tires had to be removed before the town's June board meeting. The tires have not been removed but hopefully they will be removed by fall.
- k. A lot of people stepped up with donating labor to clean up the Krakow Park working on the volleyball court, the ballfield and mulching the shrubbery around the pavilion. Tom Maroszek brought in two loads of sand and Proscap sprayed the ballfield. It is planned to have an article in the Pulaski News acknowledging the donations that were made for the park and also the donation from Bryan Kolodziej for the solar light for the town hall flag pole, Elmer Kraning for using his skid steer to level sand and Benjamin and Megan Van Asten for painting the picnic tables for the park. There was a question regarding the Krakow Advancement Association sign that is on the pavilion and if the Advancement Association is no longer in existence the sign should be removed.

- l. Chairman Ferfecki had met with an employee of the County Highway Department on Beech Drive and it was agreed that changes should be made in drainage. A culvert near the old cheese factory will have to be moved to prevent water from flooding out a property owner's garden. The County has hired a new engineer and he will know more after the engineer has looked at drainage on Beech Road.
- m. The County is going to give a quote on shouldering Green Valley Road from STH-160 to Cuba Drive. Supervisor Van Asten commented that the corner where Green Valley Road takes a slight curve and the town has been continually repairing with putting blacktop in should be looked at as to what can be done to repair that bad spot.
- n. Chairman Ferfecki has obtained quotes from Scott Construction on chip sealing various town roads. Ferfecki recommended chip sealing Town Hall Drive this year and Green Valley Road next year and having the work done in July rather than the fall. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to have Scott Construction chip seal a section of Town Hall Drive not to exceed \$25,000.00
- o. Chairman Ferfecki got a quote from Quality Concrete in the amount of \$3,100.00 to run a slab of concrete on the south side of the town hall to the handicap entrance and the office entrance. The work would include cutting the siding and putting a water cap on it, blocking the crawl space window, having a frost bearing wall, put down two inches of Styrofoam and then concrete, J channel to the siding, rebar every twenty-four inches and provide a rough surface that is sealed with an acrylic sealer. The steel posts from the present handicap ramp would also be removed. Neal Van Donsel gave a quote of \$3,882.40 for installation of ADA hand railing for the handicap ramp installed at wheel chair height and bolted to the outside of the concrete ramp. All the railing will be powder coated. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve installation of a concrete ramp on the south side of the town hall including installation of railings for an amount of \$6,982.40.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, July 9, 2018 at 6:30 p.m. Possible items for the agenda are a finalized date for installation of the handicap ramp, quote for reshouldering Green Valley Road and drainage on Beech Drive.

Voucher Listing/Payment of Bills: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8298 through V-8324 which totaled \$28,878.64.

Adjournment: *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:05 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 7/09/2018.
 They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman