

TOWN OF ANGELICA  
**Monthly Meeting**  
**June 13, 2016**

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richard Ferfecki, Jeremy DesJarlais, Mary Hagen, Brian Eckberg, Wilbur Yoder, Joe Krause, Sandy Tilton, Ralph Labrosse, Neal Van Donsel, Ronald Banaszynski, and Elmer Kraning

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. *Clerk's Note: The agenda was posted the afternoon of Saturday, June 11, 2016 at the town hall; put on the town website and also e-mailed to the Shawano Leader on June 11<sup>th</sup>.*

**Approval or Modification of Agenda:** *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

**Approval of Prior Town Board Minutes:** *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on May 9, 2016.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was read by Treasurer Matuszak showing balances as of May 31, 2016 of \$69,922.77 in the First Merit Bank Checking Account and \$330,918.68 at the Premier Bank in Pulaski. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence:** Correspondence reviewed was (1) copies of three Shawano County land-use permits for property in the town (2) copies of two Pulaski Tri-County Fire Department incident reports (3) the Municipal Assessment Report from Accurate Appraisal (4) State Full Value Notice for 2016 of Manufacturing Property Assessment (5) 5/27/15 letter from the DNR regarding awarding a recycling grant (6) a DNR transfer order for land in the Managed Forest Law program, and (7) notices from the DNR regarding new requirements for a seasonal drinking water start up.

**Reports from Town Officers:** Supervisor Lewis reported on a pipe spraying water at the town hall and that Elmer Kraning had repaired it and he was contacted about a fire number for the Nowak property on State Highway 160. Supervisor Van Asten reported being contacted by the DNR regarding new regulations in water testing for the Krakow Park; property at 172 Center Street in Krakow not having the grass cut and appearing to be owned by a bank; and reported on attendance at the Towns Association meeting.

Chairman Smith reported on: (1) blacktopping is scheduled to be done this week on Angelica Street, Mile Drive and Cedar Road (2) grass cutting on roads should also be started this week (3) he had contacted the property owner at the intersection of Cuba Drive and Elm Road and informed him that the town would not remove the trees in the road r.o.w. if he would take care of cutting the brush at the fence line by this Friday and if the brush was not cut the town would come in and remove both the trees and the brush, and (4) received complaints about an ATV without lights or a license traveling at a high rate of speed on Green Valley Road.

Clerk Powers reported on (1) receiving a Memorandum of Understanding relating to data entry in the State WisVote program with costs for the County providing the data entry service relating to elections being \$0.20 per capita if the County does all of the data entry and being \$0.10 per capita if the town clerk would take care of data entry pertaining to voter registration and absentee ballot tracking. This will be an agenda item for the July town board meeting (2) received an inquiry from a town resident regarding the town board having a tire recycling day, and (3) gave the board copies of a summary of building permits issued year to date and the ledger sheet on year to date expenses for the town roads in their packets.

### **Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:**

Town of Angelica Planning Commission Chairman Richard Ferfecki reported that the County was considering having the Emergency Management Department being a stand-alone department and would no longer be under direction of the Sheriff's Department. The Public Safety Committee had received a request to be able to have ATV travel on county roads and this was voted down. ATVs can cross a county road if there is a blacktop or cement approach and exit. Ferfecki also mentioned that the County Landfill problem has not yet been resolved. Ferfecki informed the town board that he has received complaints in regard to property owners in Krakow having chickens that are running loose. It was pointed out that some zoning in the Krakow area does not allow the keeping of poultry as either a permitted or conditional use. It was suggested that Supervisor Van Asten contact the property owner that the complaint is about and that the keeping of chickens be an agenda item for the July town board meeting.

**Public Comments:** Ronald Banaszynski commented on the brush growing up in the road ditches especially on Town Hall Drive and Hickory Drive and inquired if the town was planning on doing cutting or spraying of the brush. Mary Hagen, who is running for the County Treasurer office, introduced herself and gave information on her background and experience.

### **Specific Matters for Discussion and Possible Action by Town Board in Open Session:**

#### **New Business:**

- a. Joseph Krause was present before the start of today's meeting and gave the board pictures showing he had cleaned up his back yard. Also, Supervisor Van Asten had received a phone call from Andrew Wolfgram stating he was satisfied with the way the yard had been cleaned up. No further action was taken by the town board.
- b. A request for a five-year extension of a conditional use permit for non-metallic mining at N4406 Old Dump Road from Bruce McDermid of Performance Excavating was reviewed. The Town of Angelica Planning Commission, at its June 7, 2016 meeting, recommended approval of a five-year extension to Conditional Use permit CU-2-07 with a listing of conditions. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to recommend that the Shawano County Planning & Zoning Committee give a five-year extension of a non-metallic mining conditional use permit for Bruce McDermid, Performance Excavating. (CU-2-07, a 40-acre Parcel No. 004-09110-0000) with conditions recommended by the Town of Angelica Planning Commission.
- c. A request for a five-year extension of a conditional use permit for non-metallic mining at N4353 Old Dump Road from Allan Maroszek was reviewed. The Town of Angelica Planning Commission, at its June 7, 2016 meeting, recommended approval of a five-year extension to Conditional Use permit CU-2-07A with a listing of conditions. *MOTION Lewis/Van Asten/PASSED UNANIMOUSLY* to recommend that the Shawano County Planning & Zoning Committee give a five-year extension of a non-metallic mining conditional use permit for Allan Maroszek. (CU-2-07A, a 7-acre Parcel No. 004-09130-0010) with conditions recommended by the Town of Angelica Planning Commission.

- d. Wilber Yoder owner of J & W Construction was present to answer questions regarding a bid for a metal roof on the town hall that he has submitted. There would be a fade resistant and rubber gasket thirty-five year warranty and it is a manufacturer's warranty. The manufacturer is Hixwood Metal. The bid price of \$10,250.00 includes sales tax and because the town is tax exempt that would bring the price down by \$356.00 as indicated by Yoder. There was a question as to how the metal is attached to the roof, snow sliding off of the roof and the roof being a textured roof, venting and repair of a possible soft spot in the roof and gutters being included with the roof. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to accept the bid as presented by J & W Construction of \$10,250.00 minus the sales tax. The billing will come from the manufacturer and fixing any soft spots and vents will be extra items. Yoder indicated he could get the metal roofing materials in about two weeks and the roof could be installed in two days; the color to be a beige or something close to the color of the present roof.
- e. Supervisor Van Asten plans to check with Focus on Energy to see if there are grants available from them or other grants out there that could apply to switching street lighting to LED lighting.
- f. Representatives of the Bonduel Area First Responders were present at the May 9, 2016 town board meeting and had asked for a donation that would purchase one portable radio or approximately \$2,000.00 for the First Responders. The First Responders have been providing emergency medical services to the Town of Angelica from the Town of Hartland line to County Road C under a mutual aid agreement with N.E.W. Paramedic Rescue for over ten years and during this time the Bonduel EMS has responded to an average of 17 calls per year. Jeremy DesJarlais of the Bonduel EMS said that they are looking at a necessary upgrading of the first responders portable radios with radios in the approximate price range of \$1,072.35 per radio. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to make a donation in the amount of \$2,000.00 to the Bonduel Area First Responders for the purchase of new portable radios.
- g. Two renewal alcohol beverage license applications for Combination Class A and three renewal applications for Combination Class B retail licenses were reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the two applications from Angelica Mobil and AJ'S Convenience for a Combination Class A Retail License and the three applications from Groucho's II, Sweet Mama's and Bourbon Creek Saloon for a Combination Class B Retail License for the licensing year of July 1, 2016 through June 30, 2017.
- h. Three applications for Cigarette and Tobacco Products retail licenses were reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the three applications from AJ'S Convenience, Bourbon Creek Saloon and Angelica Mobil for a Cigarette and Tobacco Products Retail License for the licensing year of July 1, 2016 through June 30, 2017.
- i. Thirteen applications for renewal of Operators Licenses and two applications for new Operators Licenses were reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the fifteen applications for Operators Licenses for the licensing year of July 1, 2016 through June 30, 2017.
- j. The present contract between the Town of Angelica and Miller Inspections LLC was for the period of October 1, 2014 through December 31, 2015. There was discussion as to whether or not the town would include the inspection of commercial property in a new contract. Mike Miller of Miller Inspections LLC is licensed to do inspections of commercial property. This will be an agenda item for the July town board meeting.

k. Sandy Tilton was present in regard to her application for a driveway/culvert permit on Center Street in Krakow. Concerns were expressed as to emergency vehicles being able to use a driveway with a width of twenty-three feet which would be less than the town's Driveway & Culverts Ordinance 7-11-05 requirement of twenty-five feet at the road right-of-way and first twenty-five feet from that point. A member of the Bonduel Area First Responders was present and he indicated that fire trucks would be able to enter using a twenty-three foot width for the driveway. It was recommended that a turn-around be provided on the driveway to allow vehicles to enter, back up and leave the property. Also, trees in the road r.o.w. near the driveway entrance will be removed by Tilton. *MOTION (Smith/Lewis/PASSED UNANIMOUSLY)* to approve a Driveway/Culvert permit for Sandy Tilton on Center Street in Krakow.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next town board meeting will be held on Monday, July 18, 2016 at 6:30 p.m. which is one week later in the month than regular town board meetings are usually held. Several items to be on the agenda for that meeting are considering switching street lighting to LED lighting, keeping of chickens in Krakow and updating the town's contract for building inspection.

**Voucher Listing/Payment of Bills:** *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-7524 through V-7549.

**Adjournment:** *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 7-18-2016.  
They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
Town of Angelica Chairman

