

## TOWN OF ANGELICA

### Monthly Meeting

March 11, 2019

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: James & Connie Przybylski, Bryan Kolodziej, Patrick Derpinghaus, Ronald Banaszynski, James Mills, Jason & Missy Zernicke and Elmer Kraning

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance. Roll call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on the town's website, at the town hall and e-mailed to the Shawano Leader on Saturday afternoon, March 9, 2019. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to allow modification of the agenda if necessary.

**Approval of Prior Town Board Minutes:** *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the minutes of the regular town board meeting held on February 11, 2019.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was read by Treasurer Matuszak showing balances as of February 28, 2019 of \$4,398.55 in the Huntington National Bank Checking Account, \$350,459.75 in the Premier Bank Advantage Tax Account and \$674,511.88 in the Huntington National Bank Investment Insured Cash Sweep Account and two CDs in the amount of \$17,082.75. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence & Clerk's Report:** Clerk Powers presented correspondence received which consisted of (1) a Continuation Certificate for Allan's Excavating LLC's bond for highway damage pertaining to non-metallic mining (2) letter from Huntington Bank with notification that the Huntington has been sold to Associated Bank (3) one land-use permit issued by Shawano County for an accessory residential structure at N4014 Green Valley Road (4) a Pulaski Tri-County Fire Department incident report for a mutual aid call to Howard (5) notification from the Wisconsin DNR that the 2019 Master List for 2019 Forest Crop Law and Managed Forest Land is available on their website (6) letter from East Central Wisconsin Regional Planning Commission regarding ceasing the use of coal-tar-based sealants, and (7) information packet from Construction Business Group regarding state and federal wage and labor laws. Clerk Powers reported on (1) setting date for Board of Review (2) claim number and Rural Insurance agent regarding the water damage at the town hall (3) copy of road expenses compared to budget for the year to date, and (4) a listing of building permits issued year to date.

**Reports from Town Officers:** Supervisor Lewis reported on (1) finalizing the driveway permit for Harold Matuszak in Krakow (2) a road sign is down near the intersection of Elm Road and STH-160 and (3) a sign is also down in that area on State Highway-160 which is Shawano County's responsibility.

Supervisor Van Asten reported (1) he had a concern about potential water flooding problems on Main Street in Krakow because the two storm drains are solid with ice (2) barricades should be put up on Town Hall Drive where there is a bad bump where the utility line crosses the road, and (3) there is a potential flooding problem on Willow Road which should be watched and be ready to put up barricades if there is flooding of the road, and (4) at the Wisconsin Towns Association held at Richmond he volunteered to be the representative on the east side of the county to assist in working on a UTV countywide ordinance.

**Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and Town Chairman:** Chairman Ferfecki reported (1) on approval of an ordinance requiring a minimum two-acre lot size and having 290 feet of road frontage (2) setting Board of Review date for either Monday, August 19<sup>th</sup> or Tuesday August 20<sup>th</sup> from 6:00 p.m. to 8:00 p.m. (3) he went in to the County and signed the paperwork for amendment of the town's Comprehensive Plan and this will be an agenda item for the May 1, 2019 Planning and Development Committee's hearing/meeting (4) the defibrillator for the town hall has been ordered and should be delivered by the end of the week (5) because Brown County and Shawano County are on different analog systems there are ongoing problems with communication between the Tri-County Fire Department and the Shawano County 911 system that is being worked on and a grant is being applied for (6) the Lakeland Center is projected to be completed by July 19, 2019 (7) at the Shawano County Human Services Committee it was reported that the statistics regarding mental health, drug abuse and dementia are on the rise throughout the county and the nation, and (8) the County is working on an ordinance regarding ATV travel throughout the county which would provide for uniform regulation and enforcement.

**Reports from the Town's Road Maintenance Person and Town's Sign Maintenance Person:** Jim Przybylski, the town's road maintenance person, reported on putting up barricades on Beech Road where a culvert had been removed and filled the dip with gravel. Elmer Kraning reported that he had put up the solar light on the flag pole at the town hall.

**Public Comments:** There were no public comments.

### **Matters for Discussion and Possible Action by Town Board in Open Session**

- a. The original estimate from Sure-Dry Basement Systems for installation of a moisture barrier, a dehumidifier, two sump pumps and drain tile that was approved at the February 11, 2019 town board meeting was in the amount of \$20,043.85. However an updated agreement from Sure-Dry Basement Systems was in the amount of \$20,885.68. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the amount of \$29,885.68 and Supervisor Van Asten will check on why the agreement was changed by an additional \$841.83.
- b. Approval of the amended Town of Angelica Comprehensive Plan was done by motion at the town board's February 21, 2019 special meeting. However the County Planning and Development Department's instructions are to have the amended plan approved in the form of an ordinance. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve Ordinance 03-11-19, an ordinance to adopt an amended comprehensive plan by the Town of Angelica, Shawano County, Wisconsin.
- c. Ordinance 02-21-19 ~ Lot Size and Road Frontage was reviewed by Attorney Robert Lubinski and the town board, which ordinance requires a minimum of two acres in lot size and also requires a minimum of 290 feet of road frontage. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the ordinance requiring a minimum of two acres in lots size and having 290 feet of road frontage when creating lots in the Town of Angelica.
- d. Approval of purchasing a defibrillator in the amount of \$1,799.99 was done at the February 11, 2019 town board meeting but when Chairman Ferfecki talked to a representative of Gold Cross Ambulance he was told the cost would be \$1,999.99. Upon further checking it was found the amount had been misquoted. The cost of the defibrillator is \$1,799.99, which amount has been approved.
- e. Approval of a Certified Survey Map for two parcels on County Road C for Chris Shallow was tabled inasmuch as the final survey in a hard copy providing for certification by the town board has not been received by the town.

- f. Jason and Missy Zernicke were present and informed the board that the finalized certified survey map would be available for the April town board meeting. No action was taken because the town has not received the final survey in hard copy providing for the town's certification.
- g. The town board reviewed information to be contained in the March Newsletter that will be mailed out with the Annual Financial Report.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next town board meeting will be held on Monday, April 8, 2019. Possible items for the agenda are approval of a certified survey map for Manton and Jason Zernicke, receiving quotes for grass cutting at the town hall, Krakow Park and Hillside Cemetery, an assessor's error on ANR's property in not showing they are tax exempt and 2017 taxes will probably have to be paid to the County by the town, and the reason for the \$841.33 increase in the agreement with Sure-Dry Basement Systems.

**Voucher Listing/Payment of Bills:** *MOTION (Ferfecki/Lewis/PASSED UNANIMOUSLY)* to approve Vouchers V-8623 through V-8664 for a total of \$62,039.39.

**Adjournment:** *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 7:47 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 04/08/2019.

They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Town of Angelica Chairman