

TOWN OF ANGELICA
Monthly Meeting
May 9, 2016

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richard Ferfecki, Jeremy DesJarlais, William Berkhahn, Joseph Krause, Andrew Wolfgram, Sandy Tilton, Ralph LaBrosse, Susan Pomprowitz, Neal Van Donsel, Ronald Banaszynski, James Mills, and Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. *Clerk's Note: The agenda was posted the afternoon of Saturday, May 7, 2016 at the town hall; put on the town website and also e-mailed to the Shawano Leader on May 7th.*

Approval or Modification of Agenda: *MOTION (Van Asten/Lewis/PASSED)* to approve the agenda as posted.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on April 11, 2016.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of April 30, 2016 of \$98,672.25 in the First Merit Bank Checking Account and \$330,869.37 at the Premier Bank in Pulaski. Treasurer Matuszak also indicated that the CD for Hillside Cemetery maintenance which came due on May 2, 2016 was renewed for a twelve-month period. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence: Correspondence reviewed was (1) copies of April fire calls by Pulaski Tri-County Fire Department (2) copies of two Shawano County land-use permits for property in the town (3) letter from the Shawano County Humane Society regarding 2015 apportionment of license fees (4) letter from the D.O.T. regarding the Environmental Scoping phase of a proposed new railroad corridor from Indiana into southern Wisconsin (5) Prevailing Wage Overview information from CBG Construction Business Group, and (6) brochure from the D.O.T. regarding the I-41 project timeline on Green Bay's west side.

Reports from Town Officers: Supervisor Lewis reported on the road sign at the intersection of Maple Road and Deer Drive being down; he is working with the purchaser of land from Mancini on Town Line Road for a field entrance and also has been working on a driveway permit for a lot in Krakow that is on this meeting's agenda. Supervisor Van Asten reported that his garbage was not picked up last week and a note was left on the container saying that a Harter's container had to be used.

Chairman Smith reported on: (1) at the April N.E.W. board meeting it was reported that there is \$15,339.33 in the General Fund with \$5,511.82 being earmarked for the 1st Responders and \$10,734.21 in the Equipment Fund. The Operating Income in March was \$171.19 and for the year to date the Squad is \$980.76 in the red. In the month of March there were 32 calls with 5 being in Angelica. All officers stayed the same except for the Secretary who is now the representative from the Town of Pittsfield (2) At the April Pulaski Tri-County Fire Department board meeting it was reported that there have been 40 runs year to date with 5 being for the Town of Angelica. The roster is at 38 with 4 new people being added to the squad in May. The Department is working on getting bids for a new roof for the Fire Department. The Command Vehicle purchased from Howard should be in service this month. (3) he had met with the Shawano County Highway Department and planned road work for this year will be on Cedar Road from Church Drive to Hill Drive; the one mile of Mile Drive; Angelica Street from Green Valley Road to Krakow; Park Street from Angelica Street to the curve where it turns east, and work on the approaches to the bridge on Middle Drive. The County Engineer was out here to work on the water problems on Willow Road and in Zachow and it looks as if the DNR would have to be involved with doing any work on Willow Road.

Clerk Powers reported on (1) The Annual CT Financial Report to the Wisconsin Department of Revenue has been submitted (2) gave the board copies of a summary of building permits issued year to date and the ledger sheet on year to date expenses for the town roads in their packets (3) had checked on the zoning of property about which there was a complaint about having chickens and ducks. It is an 8.99 acre parcel which is zoned Ag/Residential and they would be allowed to have farm animals.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:

Town of Angelica Planning Commission Chairman Richard Ferfecki reported he has been appointed to the Public Safety, Human Services and Public Property Committees. There has been discussion on the dispatch problems on the east end of the county and it was suggested that the dispatchers keep a log on these issues and that there be a meeting of everyone involved to find a solution to the problems. The county board has also been working on the Code Red Program.

Public Comments: The recently elected Shawano County Supervisor for District 14, William Berkhahn, introduced himself. Ward 1 in the Town of Angelica is in District 14. Ronald Banaszynski asked if the barricades will be taken off of Town Hall Drive. Elmer Kraning asked if zoning in the Krakow area would allow the keeping of chickens. James Mills suggested that consideration be given to using the future ATM line payments to the town for the necessary upkeep of bridges. Mills also commented that it is believed that because of all the tiling of land being done there is an increase of water to neighboring lands causing drainage problems.

Specific Matters for Discussion and Possible Action by Town Board in Open Session:

New Business:

- a. Jeremy Des Jardins and William Berkhahn, representing the Bonduel Area First Responders, were present and gave the board information as to the number of emergency medical services provided to the Town of Angelica from the Town of Hartland line to County Road C under a mutual aid agreement with N.E.W. Paramedic Rescue. The Bonduel EMS are currently looking at upgrading and replacing portable radios for the First Responders and is asking the Angelica town board if they would be willing to donate funds to help purchase one portable radio or approximately \$2,000.00. This will be an agenda item for the June 13, 2016 town board meeting.

- b. A copy of a preliminary Certified Survey Map for one lot on Hillside Drive prepared for Greg and Pamela Raymakers by R. W. Nordin & Associates was reviewed at the April 11, 2016 town board meeting and there were questions as to placement of a home and the required setbacks for a driveway and home from wetlands and the East Branch of the Shioc River shown on the preliminary CSM. No action was taken at that time regarding this preliminary CSM. The County has determined that there are no wetlands on this property and an updated Page 1 of the preliminary CSM was e-mailed to the town on May 5, 2016 which did not show wetlands or a required setback from the East Branch of the Shioc River. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the CSM for Lot 1 on Hillside Drive for Greg and Pamela Raymakers showing the updated Page 1 as having no wetlands. Town of Angelica Planning Commission Chairman Richard Ferfecki signed the Town Certificate on Page 3 of the CSM.
- c. A copy of a preliminary Certified Survey Map for two lots on Willow Road prepared for Mark J. and Teri L. Karcz was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the CSM for Lot 1 and Lot 2 on Willow Road for Mark J. and Teri L. Karcz.
- d. Sandy Tilton was present regarding a Town of Angelica Driveway/Culvert Permit for access to her property located on Center Street in Krakow with the driveway access being 23.17 feet and not conforming to the required setbacks of Town of Angelica Ordinance No. 7-11-05. There was discussion regarding the possibility of Tilton getting an easement in order to conform to the specifications in the town's driveway ordinance. It was agreed that the town board would set a date with Tilton to meet with her at the site of the proposed driveway to look at the area and have this be an agenda item for the June 13, 2016 town board meeting.
- e. Joseph Krause was present in regard to a complaint about there being violations of the Shawano County Health, Junk and Environmental Hazard Ordinance on his property. Krause informed the town board that he has started to remove the garbage in his backyard and he should be able to clean up his property by Friday of this week which would be May 13, 2016. *MOTION (Van Asten/Smith/PASSED UNANIMOUSLY)* that Joseph Krause have his property cleaned up and in compliance with the Shawano County Health, Junk and Environmental Hazard Ordinance by Friday, May 13, 2016 and that he be present at the next town board meeting which is scheduled for June 13, 2016 and have pictures of the area showing it has being cleaned up.
- f. Richard Ferfecki reported that he had been working with NEWCAP in regard to getting assistance in updating electric service to property located at N4823 Main Street in Krakow. NEWCAP was going to have someone from their service contact the property owner and make a decision at their next meeting. To date Ferfecki has not had a reply from them.
- g. Five applications for Operators' Licenses were reviewed. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the applications for Operators' Licenses from Julie I. Parczak, Tayler Delforge, Nicholas Vancleve, Miranda Gasper and Amanda Salanda.
- h. Elmer Kraning gave the board two quotes he had obtained for replacement of the town hall roof; one being an asphalt roof from Allan B. Roofing and one for a metal roof from J & W Construction. There was discussion regarding whether the roof should be a metal or an asphalt roof. Kraning will contact J & W Construction to arrange for someone to come to the next town board meeting to answer questions on the type of metal roof, colors available and how the roof would be installed.

- i. Raymond Jachimiec of WeEnergies e-mailed a listing of the street lights in the town and a spreadsheet showing which street lights could be replaced with LED fixtures, fixture replacement costs and a comparison of present monthly rates with rates for an initial term of 84 months and rates after 84 months. Supervisor Van Asten did some estimating of when replacement with LED lighting would start to give the town cost savings and the amount of savings per year. There was discussion regarding having a replacement plan with perhaps doing 25 per cent of replacing the lights each year for four years. This will be an agenda item for the June 13, 2016 town board meeting.
- j. Because the assessment roll is not yet completed, a date has to be set for the first session of the Board of Review at which time there would be adjournment to Thursday, July 28, 1016. It was agreed that the Chairman and Clerk would determine a time for this first session (which has to be held between May 9, 2016 and June 8, 2016) with a fifteen day publication of notice.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next regular town board meeting will be held on Monday, June 13, 2016 at 6:30 p.m. Several items to be on the agenda for that meeting are considering a donation for one portable radio replacement for the Bonduel EMS, a driveway/culvert permit for Sandy Tilton, cleanup of property at W390 State Highway 160 so as not to be in violation of the Shawano County Health, Junk and Environmental Hazard Ordinance, replacement of the town hall roof and switching street lighting to LED lighting.

Voucher Listing/Payment of Bills: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-7503 through V-7523.

Adjournment: *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:40 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 6-13-2016.
 They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman