

TOWN OF ANGELICA
Monthly Meeting
November 12, 2018

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: James & Connie Przybylski, Patrick Derpinghaus, Susan Pomprowitz, Bryan Kolodziej, Ronald Banaszynski, Neal Van Donsel and Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance with a moment of silence for the military here and abroad and all who gave the ultimate sacrifice. Role call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on Saturday afternoon, October 6, 2018; put on the town's website and also e-mailed to the Shawano Leader. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to allow modification of the agenda if necessary.

Approval of Prior Town Board Minutes: *MOTION (Lewis/Van Asten//PASSED UNANIMOUSLY)* to approve the minutes of the regular town board meeting held on October 8, 2018 and the October 26, 2018 special town board budget meeting.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of October 31, 2018 of \$35,399.00 in the Huntington National Bank Checking Account, \$48,942.52 in the Premier Bank Advantage Tax Account and \$671,055.95 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Van Asten/Lewis/PASSED)* to approve the Treasurer's report as presented.

Correspondence & Clerk's Report: Clerk Powers presented correspondence received which consisted of (1) a memo from the Shawano County Planning & Zoning Department regarding the Recycling Ordinance and an increase in tipping of \$1.00 per ton for both solid waste and recycling (2) notice from the Shawano County Board of Adjustment regarding changes in the deadline date to sign up for the January 10, 2019 meeting (3) copies of two land-use permits issued for properties in the town, one for a single family dwelling at W1108 Town Hall Drive and one for an Agricultural Accessory Structure at W1651 Deer Drive (4) copies of two UDC permits issued by the town's building inspector, one for a single family dwelling at W1108 Town Hall Drive and one for finishing a basement at W1963 Hillside Drive (5) notice from the State that the final estimate of the town's population as of January 1, 2018 is 1,818 (6) letter from the Wisconsin Towns Association regarding access to the new WTA website (7) two incident reports from the Pulaski Tri-County Fire Department both of which were for mutual aid calls to Howard, and (8) October and November agendas and minutes for the School District of Bonduel.

Clerk Powers (1) gave the town board a summary of levies that will be applied to the 2018 tax statements compared to last year's levies (2) reported that there was an eighty-five percent turnout for the fall election and reported on the election results, and (3) gave the town officials a packet containing information for the election of town officials with a reminder that the deadline date to submit the non-candidacy form is December 21st.

Reports from Town Officers:

Supervisor Lewis reported (1) he had heard that the Shawano landfill will no longer be taking tires at their facility (2) inquired as to what has happened in regard to building permits needed for structures at W354 STH-160 and Chairman Ferfecki indicated he had been in touch with the property owner and informed him that town building permits were needed for the structures he has in the back yard of his lot (3) he is still working on a driveway/culvert permit for a lot on Wencil Street in Krakow but because there are plans to split the property into two parcels there is no reference point from which to measure placement of the driveway (4) he issued a driveway/culvert permit for Lot 47 in Lake Sandia and (5) received a report that the garbage truck was leaking oil on Green Valley Road near its intersection with Angelica Street, and (6) trees on Green Valley Road south of Deer Drive need to be cut down.

Supervisor Van Asten reported (1) he and Elmer Kraning cut down two trees, one which had fallen on Wencil Street and another tree that appears will also fall down on the road (2) he installed a fire number and has two more to install and (3) the county no longer has the galvanized posts for the fire numbers and he ordered twenty-four posts from Lange Enterprises.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and Town Chairman:

Chairman Ferfecki reported (1)) at the Pulaski Tri-County Fire Department board meeting it was reported that as of the 1st of October in 2017 there were 168 calls compared to 135 calls this year, of which Angelica had 10 calls. There was a total of 10 mutual aid calls of which Angelica had none. The roster consists of 35 active members. The 2% fire dues to be turned over to the fire department are due to be paid by July 1st of next year. The department received a \$2,000.00 grant from Public Service which will be used for a thermal imaging camera and a \$4,000.00 DNR grant of which \$2,000.00 will be used for boots and \$2,000.00 will go towards hand tools. The department had foam training in Green Bay, a driving test with an obstacle course, a meeting on accident extraction, had a “fill the boot” fund raiser at which they raised \$5,300.00 and had a meeting with Brown and Outagamie counties on radio communications. Engine number 1112, which was scheduled to be delivered by the end of October, hasn’t been delivered as yet. The bank balance is \$246,251,61, (2) there was no N.E.W. Rescue board meeting this past month (3) showed the board a copy of an article in the Pulaski News regarding donations that were recently made and work done at the Krakow Park (4) the railing has been installed on the handicap ramp and he is trying to get quotes on extending the roof over the ramp (5) ditching in the town is completed and Hill Drive was done today (6) met with officials from the American Transmission Company and they are going to pay the town for 30 trips with loads over 80,000 lbs. at the rate of \$500.00 per trip and they will also pay \$2,500.00 for some shoulder damage (7) the County approved a tax levy of \$15,800,000 and the tax rate will be \$5.08 per thousand which is \$0.11 lower than last year. The new evidence storage building is in full operation. Groundbreaking was done on the new Dennison property. A new voting system has been installed for the county board. A request for bids is going out for new jail locks. (8) the Planning Commission had a meeting last week and okayed mapping and changes in the comprehensive plan. Changes will be approved at a December 12, 2018 meeting of the Planning Commission and then presented to the town board for approval. A public hearing requiring a 30 day notice will be held after the town board approves the changes

Reports from the Town’s Road Maintenance Person and Town’s Sign Maintenance Person:

James Przybylski had nothing to report on road maintenance. Elmer Kraning reported that he is caught up on maintenance of road signs. Kraning had a question regarding removing leaves from the Hillside Cemetery. The general consensus was that he should be paid the hourly maintenance rate for the time involved in removing leaves from the cemetery. Chairman Ferfecki suggested that a separate quote for spring and fall maintenance of the cemetery be added to the request for grass cutting quotes to be submitted to the town board in March of 2019.

Public Comments: Susan Promprowitz expressed a concern about (1) people are not stopping for the stop signs at Center Street and the Lake Sandia entrance and (2) how the snow is plowed in Krakow on Park Street and requested that it not be piled up at the intersection of Park Street and Main Street as that creates a visibility problem at the intersection which has a stop sign on Park Street and commented that the snow could be placed on the side of Park Street in the area of the cemetery where the pavilion used to be. Supervisor Van Asten commented on the bridge on STH-32 near Krakow being replaced next summer and explained where the detouring would be.

Matters for Discussion and Possible Action by Town Board in Open Session:

- a. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the 2019 Budget and set the town 2018 tax levy at the rate approved at the special town meeting which was held earlier in the evening, which mil rate is 3.118036382 and results in a levy of \$414,011.00.
- b. Request CU-2-18 by Mike Knepp to construct a pond at W1568 Middle Drive was reviewed. Knepp was not present at this meeting. Chairman Ferfecki stated that the Town of Angelica Planning Commission had approved the town conditional use permit request with the conditions that Knepp would obtain a county land-use permit and follow all of the Town of Angelica Development Standards & Requirements for Ponds in construction of the pond. Chairman Ferfecki also commented on the need to finish the pond construction according to the town's guidelines, especially pertaining to the slope of the pond, within a reasonable length of time. Adding a timeline to the town's ordinance will be an agenda item for the December town board meeting.
- c. Chairman Ferfecki explained that there was discussion at the Shawano County Public Safety Meeting regarding designation and regulation of ATV and UTV routes within the town and they were finding that towns were doing ordinances that varied from town to town and were proposing doing a county ordinance in regard to regulation that would be uniform for the whole county. Chairman Ferfecki also stated that according to the State mandate the towns are responsible for necessary signage. No action was taken in regard to designation and regulation of ATV and UYTV routes within the town.
- d. An Election Hardware Maintenance Agreement with Command Central for the town's voting machines was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the Election Hardware Maintenance Agreement with Command Central in the amount of \$570.00 for the two town's voting machines.
- e. The Snow Plowing & Removal Contract with M & L Excavating, Inc. for snow removal on Northwestern Avenue in Zachow for the 2018-2019 season was reviewed. The rate for the pick-up truck with 8' plow increased from \$55.00 per hour to \$60.00 per hour compared to last year and all other rates remained the same. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the snow removal contract for Northwestern Avenue in Zachow for the 2018-2019 season with M & L Excavating as presented pricewise in their contract.
- f. On November 17, 2016 the town board approved Ordinance 11-16-17 ~ Exemption from Treasurer's Bond. According to State Statute 70.67 (2) "A certified copy of such ordinance filed with the county treasurer shall be accepted by the county treasurer in lieu of the bond required by sub. (1) Such ordinance shall remain in effect until a certified copy of its repeal shall be filed with the county clerk and the county treasurer." Therefore no action is required.

- g. Treasurer Matuszak stated that she had e-mailed the bank regarding rates for the Certificate of Deposit which is maturing on November 12, 2018 but had not received a reply and also stated she would check again with the bank and let the town board members know what the current rates would be when renewing this CD. *MOTION (Ferfecki/Lewis/PASSED UNANIMOUSLY)* to renew the CD which matured on November 12, 2018 for six months.
- h. Chairman Fefecki indicated he was having difficulty in getting someone to look at extending the town hall roof over the handicap ramp but he would keep working on it. No action was taken.
- i. Regarding the moisture problem in the town hall, Chairman Ferfecki stated he had two quotes for correcting the moisture problem in the town hall in the amounts of \$7,895.00 and \$21,135.00 with the higher bid mentioning the installation of flooring, installing plastic on the floor and spraying foam to seal the area and form a moisture barrier. Ferfecki had a question as to exactly what the installation of flooring consisted of and he will check this out further and have this as an agenda item for the December town board meeting.
- j. A review of last year's December newsletter and items to include in this year's December newsletter that will go out with the tax statements were discussed. It was suggested that there be mention regarding prohibiting planting crops in the road right-of-way, upcoming meetings and work on the town's comprehensive plan and adding a request for quotes on spring cleanup and fall cleanup for the cemetery.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, December 10, 2018 at 6:30 p.m. Possible items for the agenda are estimates for extension of the town hall roof over the new handicap ramp, moisture problem in the crawl space of the town hall and amending the town's pond ordinance to set a timeline for construction of ponds.

Voucher Listing/Payment of Bills: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8452 through V-8492 which totaled \$76,707.21.

Adjournment: *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:15 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 12/10/2018.
 They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman

