

TOWN OF ANGELICA
Monthly Meeting
November 13, 2017

Town Officials Present: Chairman Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Richard Ferfecki, Town of Angelica Planning Commission Chairman, Daniel Moenke, Robert Hanson, Ronald Banaszynski, James & Connie Przybylski, James Mills and Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. The Clerk verified that the agenda was posted the afternoon of Saturday, November 11, 2017 at the town hall, put on the town website and e-mailed to the Shawano Leader.

Approval or Modification of Agenda: *MOTION (Van Asten/Lewis/PASSED)* to approve the agenda as posted.

Approval of Prior Town Board Minutes: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the minutes of the October 9, 2017 regular town board meeting and the special board meeting of October 26, 2017.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of October 31, 2017 of \$60,846.90 in the Huntington National Bank Checking Account, \$27,190.19 in the Premier Bank Advantage Tax Account, zero balance in the Premier Bank ATC Account and \$662,951.92 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Van Asten/Lewis/PASSED)* to approve the Treasurer's report as presented.

Correspondence: Correspondence reviewed was (1) four land-use permits issued by Shawano County for two single family dwellings, an accessory residential structure and an agricultural structure. (2) two incident reports from the Pulaski Tri-County Fire Department, both being for mutual aid to Oconto and (3) a Wisconsin Uniform Building Permit Application for a single family dwelling t N4538 Green Valley Road.

Reports from Town Officers: Supervisor Lewis reported on receiving a complaint about damage to a culvert done by the county on Elm Road and issuing a driveway/culvert permit for a driveway on Middle Drive.

Supervisor Van Asten reported he has installed a surveillance camera at the Krakow Park; he is contacting diggers hot line before installing a 911 number on Green Valley Road and inquired as to what is being done about the junk cars stored at Town Hall Drive and Elm Road.

Chairman Smith reported: (1) there was no N.E.W. board meeting last month (2) it was reported at the October Fire Department Board Meeting that they had 169 calls year to date compared to 114 last year with 16 calls being in the Town of Angelica and there were 11 mutual aid calls. There are now 41 members on the roster. The final inspection for the new fire engine will be done today or tomorrow and the engine will be delivered. A test of the old Engine 1112 revealed a cracked block. The engine will be offered to the Town of Grant at a nominal amount.

Work is still being done on an application for a grant from P & G for a thermal imaging camera. (3) missing or damaged road signs are being replaced but there still is a problem with road signs being stolen or knocked down (4) he is in the process of getting bids for razing the building at W290 Angelica Street in Krakow. Before any work can be done it has to be determined what is in the barrels in the basement and they will have to be removed from the building and inspected by hazmat. Also, a D.N.R. representative is to be present when the building is razed to determine if there is any asbestos present, and (5) he had obtained three quotes on a new furnace for the older section of the town hall.

Clerk Powers reported on tax levies received from the county, schools and NWTC. There will be no state real estate property tax levy this year. In checking with the American Transmission Company, was told that the annual EIN payment will be received by the town as long as the Badger Coulee line is in service. A listing of building permits issued year to date and road expenditures year to date were given to the town board. Also, a complaint was received regarding what appears to be a business being operated on Willow Road and a question as to whether or not permits were issued. This had previously been checked out with the County Zoning Administrator who at the time indicated no permits were needed.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:

Richard Ferfecki reported (1) At the Planning Commission's November 1, 2017 meeting they went over the existing mapping of the town in the Comprehensive Plan and it is planned to have a meeting next month with the County to go over demographics and population trends. Ferfecki also recommended that the town pass an ordinance to make the lot acreage requirement one acre versus the county zoning requirement of an acre and one-half. The County tax levy went down from 5.280 to 5.187. Property has been purchased for relocating services provided by Lakeland Industries and social services and building design is being worked on. The Feldman Center and Lakeland buildings will be sold and the new project will be bonded.

Public Comments: There were no public comments.

Specific Matters for Discussion and Possible Action by Town Board in Open Session:

- a. The proposed 2018 Budget was approved at the Special Town Meeting held prior to this board meeting with a total town tax levy approved of \$411,876.00 for 2017 taxes to be collected in 2018. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the 2018 budget as presented at the special town meeting with a total town tax levy being set at \$411,876.00.
- b. A conditional use permit, Request CU-4-17 by Bob Hanson for a major home occupational permit relating to painting metal parts such as under-hood/chassis pieces, metal electric boxes, and other miscellaneous small parts on property located at N3286 County Road C was reviewed by the board. Hanson indicated he could comply with all of the conditions recommended by the Town of Angelica Planning Commission, which Commission recommended conditional approval of this request. Planning Commission Chairman Richard Ferfecki stated that the Shawano County Zoning Ordinance on Page 119 (g) reads "Any home occupation involving the on-site sale, resale, painting, body repair, salvage or wrecking of automobiles, trucks, boats, trailers, recreational vehicles, or other motorized vehicles shall be prohibited." Ferfeckie said that per Robert Jacobson, Shawano County Zoning Administrator, his interpretation of this would be that painting of a complete vehicle body would be prohibited but that the restriction would not apply to touch-ups of vehicles or painting of metal parts. Hanson indicated that there would be a paint spray booth that complies with DNR guidelines.

MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY) to recommend to the Shawano County Planning, Development and Zoning Committee that approval be given to a conditional use permit requested by Bob Hanson for a major home occupational permit relating to painting metal parts such as under-hood/chassis pieces, metal electric boxes, and other miscellaneous small parts on property located at N3286 County Road C with the conditions recommended by the Town of Angelica Planning Commission.

- c. A conditional use permit, Request CU-5-17 by Lucas Krueger, to conduct a vehicle repair/maintenance service at W2409 Main Street in Zachow was reviewed by the board. Krueger was not present in regard to this request. Town of Angelica Planning Commission Chairman Richard Ferfecki stated the Committee had recommended approval of the conditional use permit with conditions recommended by that Committee and also stated no one was present at their meeting to oppose this request. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to recommend to the Shawano County Planning, Development and Zoning Committee that approval be given to a conditional use permit requested by Lucas Krueger to conduct a vehicle repair/maintenance service at W2409 Main Street in Zachow with the conditions recommended by the Town of Angelica Planning Commission.
- d. A preliminary Certified Survey Map for two lots on Mile Drive for Manton and Ariene Zernicke prepared by R. W. Nordin & Associates was reviewed. The final Certified Survey Map with the town's certification section has not yet been given to the town and no action was taken on approval of a CSM.
- e. A mapping of two proposed surveys received via e-mail for lots on Town Hall Drive for Donald Robaidek and lots on Church Drive for Ronald Hinkfuss were given to the town board. No final Certified Survey Maps were received and no action was taken by the town board.
- f. There was discussion regarding whether the town board should provide a bond for the Town Treasurer's collection of state and county taxes or an Ordinance ~ Exemption from Treasurer's Bond should be approved. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to authorize purchase of a bond for the Town Treasurer's tax collection in the amount of state and county taxes to be collected, the cost of such bond not to exceed \$300.00.
- g. A proposal for Road Maintenance consisting of pothole repair, gravel emergency fill, clean-up and disposal of downed trees and keeping brush away from signs had been given to the town board by James Przybylski. There was discussion as to whether Przybylski would be treated as an independent contractor or a town employee. If he cannot provide Worker's Compensation Independent Contractors certification, he will be considered an employee of the town where social security and medicare taxes will have to be deducted and he would be included in the towns insurance for workman's compensation. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to accept the road maintenance proposal from James Pzybylski which is in the amount of \$25.00 per hour plus mileage.
- h. Chairman Smith received three proposals for replacement of the two furnaces in the older section of the town hall. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to give Chairman Smith the authority to contact Olson Oil Company and check on the cost of two 60,000 BTU two-stage furnaces with ECM motors versus 80,000 BTU two stage furnaces and if their quote comes in lower to accept that quote providing the furnaces can be installed immediately.

- i. An Election Hardware Maintenance Agreement with Command Central for the Edge Voting Tabulator was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the Election Hardware Maintenance Agreement with Command Central for 2018 at a cost of \$270.00.
- j. A Snowplowing & Removal Contract from M & L Excavating, Inc. was reviewed. The equipment rates stayed the same as last year's contract. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to accept the contract from M & L Excavating as presented.
- k. The board, treasurer and clerk went through the previous December newsletter and made revisions and additions for a December 2017 Newsletter to go out with the tax statements in December.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, December 11, 2017 at 6:30 p.m.

Voucher Listing/Payment of Bills: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8059 through V-8087.

Adjournment: *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:30 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 12/11/2017.
 They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman

