

TOWN OF ANGELICA  
**Monthly Meeting**  
**October 13, 2014**

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg Van Asten,  
Treasurer Lisa Matuszak and Clerk, Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richie Ferfecki, Elmer Kraning,  
Robert Ripley, James Mills, Ronald Banaszynski, and Neal Van Donsel,

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. *Clerk's Note: The agenda was posted the afternoon of Thursday, October 9th; put on the town website and also e-mailed to the Shawano Leader.*

**Approval or Modification of Agenda:** *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

**Approval of Prior Town Board Minutes:** *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on September 8, 2014 August 11, 2014.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was presented to the board by Treasurer Matuszak showing balances as of September 30, 2014 of \$88,981.86 in the First Merit Bank Checking Account and \$49,484.73 at the Premier Bank in Pulaski. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence:** Correspondence reviewed was (1) a thank-you card from the Shawano SOS K9 Inc. (2) notification of 2015 shared revenue payment and 2015 General Transportation Aids (3) notice from State that they will no longer be accessing BC Machine because they have moved (4) four land-use permits issued by Shawano County for a single family dwelling, a major home occupation, an accessory residential structure and an agricultural structure (5) a UDC permit issued by Tom Smith for a single family dwelling on Town Line Road (6) notice from Pulaski Tri-County Fire Department of fire runs in July and August (7) an order from the DNR dealing with land enrolled in forest tax law programs (8) notice of Final Determination to reissue Wisconsin Pollutant Discharge Elimination System Permit for the Krakow Sanitary District (9) the Annual Assessment Report from Accurate Appraisal (10) Public Service Commission of Wisconsin's notice of a draft Environmental Impact Statement for American Transmission Company's application for the proposed North Appleton to Morgan project (11) a New Groundwater Recharge Publication brochure from East Central Wisconsin Regional Planning Commission, and (12) brochure on the Fall of 2014/Winter of 2015 WisLine Teleconference Series – Current Issues Affecting Local Government Officials.

**Reports from Town Officers:** Supervisor Lewis reported on attending the Wisconsin Towns Association's workshop at The Meadows and pot holes on Town Hall Drive near its intersection with Elm Road.

Supervisor Van Asten reported on attendance at the Wisconsin Towns Association's workshop at The Meadows and the recommendation to check out what neighboring towns will be doing in regard to regulations of the State Implements of Husbandry Law; removal of a deer carcass that was on Green Valley Road and swept gravel off of the intersection of Angelica Street and Green Valley Road.

Chairman Smith reported: (1) it was reported at the N.E.W. Para-Medic board meeting in September that there are balances of \$15,111.29 in the General Fund with \$6,315.87 designated for the 1<sup>st</sup> Responders; \$1,129.26 in the Equipment Fund and the Citizens CD in the amount of \$90,966.97. For 2015 the per capita subsidy will be reduced eight cents to \$16.32. In August they had 40 runs with 28 responses and 2 calls for the Town of Angelica. The operating balance shows being \$4,226.37 to the good with the year to date being \$9,011.69 in the red. (2) the Tri County Fire Department had 133 calls year to date compared to 99 last year. There are now 35 active firemen. There were no mutual aid calls in the past month. The Memorial at the Fire Department is almost completed and an open house will be held on a Sunday sometime in the first part of November. There will be an increase in the 2015 Budget of 1.95 per cent (3) Green Valley Road has been reshouldered; the final cutting of road ditches has been done and paver patching was done on Hickory Drive, Cedar Road and Willow Road. The blacktop around the town hall has been ground and it is planned to put two inches of blacktop down sometime this coming week.

Clerk Powers gave the board the sample ballot for the November 4, 2014 General Election and reported on the latest court decision which ordered that the photo ID requirement will not be in effect for the November General Election. A summary of nine-months receipts and expenditures compared to budget was given to the board and also reports on year to date road expenses compared to budget and a listing of town building permits issued year to date.

#### **Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:**

County Board Supervisor Richard Ferfecki reported that the request for a business to move into the Radtke garage in Zachow is still on hold. Ferfecki also reported that he had made a motion at the Public Safety Committee meeting for \$20,000.00 of funding for Code Red and a new Human Services Committee will be made up by combining Social Services and Community Programs. Ferfecki also report he had signed off for the town on a revised CSM for Thomas Swiecichowski where the south property line was moved slightly southward resulting in a larger sized lot.

**Public Comments:** Robert Ripley gave the board a listing of five properties in Krakow that are unsightly because of overgrown brush and buildings in need of repair and asked the town board to take action on cleaning up these properties. Elmer Kraning had a concern in regard to how the grass was being cut at the town hall and said he had received a complaint from a neighboring resident in regard to this. Ronald Banaszynski commented that there is brush in the ditch at the intersection of Town Hall and Willow Road that is obstructing vision. Neal Van Donsel commented on gravel being washed onto Maple Road and also inquired about installation of a concrete curb at the intersection of Willow Road and STH-160.

#### **Specific Matters for Discussion and Possible Action by Town Board in Open Session:**

##### **New Business:**

- a. A Certified Survey Map for one lot on Green Valley Road prepared for Robert and Eileen Ripley was reviewed. No action was taken on this CSM at the September meeting because of a question in regard to an easement being recorded. Robert Ripley was present and informed the board that there is a thirteen foot easement which when added to a twenty-foot driveway provides a thirty-three foot access to Lot 1. Ripley also stated that an easement had been provided for neighboring property on the south side of the driveway. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the CSM for one lot on Green Valley Road as presented with the stipulation that there is proof of an easement which would provide for a thirty-three foot access to the property.

- b. A draft of an amendment to the Uniform Dwelling Code Ordinance 10-13-10 was reviewed. Section 1.6 of this ordinance would require that an UDC permit be obtained if a person alters a building in excess of 150 sq. ft. in any twelve month period, adds onto a building in excess of 150 sq. ft. in any twelve month period, or builds or installs a new building, within the scope of this ordinance, they shall first obtain a building permit for such work from the building inspector. Any structural changes or major changes to mechanical systems (i.e. heating, plumbing, electric, HVAC) that involve extensions shall require permits if over an amount of \$5,000.00. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the draft of an amendment requiring that a UDC permit be obtained when 150 sq. ft. of a building is altered or added on and when there is a cost of over \$5,000.00 when changes are made to mechanical systems.
- c. A draft of a contract between the Town of Angelica and Miller Inspections LLC for Uniform Dwelling Code Enforcement Services was reviewed. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve a contract with Miller Inspections LLC for UDC enforcement services for the Town of Angelica with an effective date of October 1, 2014 through December 31, 2015.

*MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to accept the listing of fees as presented to the town board by Mike Miller at the September 8, 2014 town board meeting.

- d. There was discussion in regard to Ordinance 5-12-14 - All Terrain Vehicle Routes in the Krakow Area. No complaints had been received in regard to all terrain vehicles operating in the Krakow Area since the implementation of this ordinance and no action was taken by the town board to amend or change that ordinance.
- e. The clerk gave the board a suggested 2015 Budget for Receipts and requested information in regard to preparing a budget for Expenditures. Dates were set for meetings in regard to the 2015 Budget. The Budget Hearing is set for Monday, November 10, 2014 at 6:00 p.m. This will be followed by a Special Town Meeting to adopt the 2015 Budget and approve highway expenditures and approve the 2014 town tax levy. The 2015 Budget will then be adopted by the board at the regular monthly town board meeting immediately following the Special Town Meeting.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next regular town board meeting will be held on Monday, November 10, 2014.

**Voucher Listing/Payment of Bills:** *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-6830 through V-6853.

**Adjournment:** *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 11-10-2014.

They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Town of Angelica Chairman

