

# TOWN OF ANGELICA

## Monthly Meeting October 17, 2016

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richard Ferfecki, Jason Reyment, Robert Egnarski, Schuh Construction representative, Elmer Kraning and Ronald Banaszynski

**Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice:** Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. The Clerk verified that the agenda was posted the morning of Saturday, October 15, 2016 at the town hall; put on the town website and also e-mailed to the Shawano Leader on October 15th.

**Approval or Modification of Agenda:** *MOTION (Lewis/Van Asten/PASSED)* to approve the agenda as posted.

**Approval of Prior Town Board Minutes:** *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on September 12, 2016.

**Approval of Treasurer's Monthly Report:** The Treasurer's report was read by Treasurer Matuszak showing balances as of September 30, 2016 of \$5,959.71 in the First Merit Bank Checking Account and \$271,098.75 in the Premier Advantage Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

**Correspondence:** Correspondence reviewed was (1) September 21st, October 5<sup>th</sup> and October 3<sup>rd</sup> communications from Attorneys Godfrey & Kahn, Vande Castle Attorney and Shawano County Circuit Court regarding Condemnation of Easements for Daniel P. and Tamara Reinhard and Thomas M. and Paula J. Maroszek by ATC (2) October 14<sup>th</sup> letter from Eminent Domain Services, LLC regarding Notice of Representation and Retainer for Daniel P. and Tamara Reinhard (3) October 14, 2016 Electronic Notice Status Change from Shawano County Clerk of Court for Attorney Erik Samuel Olsen (4) copy of UDC Permit Application for a home on Apple Drive (5) three land-use permits and one Animal Waste Management Permit issued by the Shawano County Planning and Development Department for property in the Town of Angelica (7) August 18, 2016 letter from Aschenbrener, Woods, Lamia, Schmid, Chereskin & Sloma regarding tax liens for the years 2012-2015 (8) Summer 2016 RAPPORT from East Central Wisconsin Regional Planning Commission and brochure on 2016 Town and Village Workshops from the UW Extension, and (9) Fall 2016 Preservation Press from Shawano County Historical Society.

**Reports from Town Officers:** Supervisor Lewis reported on (1) receiving 65 tires at the Friday portion of Tire Pickup Days (2) attendance at the September 29<sup>th</sup> Just Fix It Turnout for Transportation meeting in Shawano, the September 22<sup>nd</sup> WTA Workshop in Wabeno and an ATC Open House on September 14<sup>th</sup> where he had received information that the town could start the process to receive funds allocated for the town, and (3) issuing a 60 ft. driveway permit to Nutrition Services on Deer Drive.

Supervisor Van Asten reported on (1) installation of 911 fire numbers for Nowak Concrete, Russel Homel, The Fishing Hole and Sandy Tilton (2) helping Elmer Kraning in getting rid of the porcelin lawn ornament that was at the town hall garage, and (3) attending the September 13<sup>th</sup> WTA Workshop in Green Bay.

Chairman Smith reported: (1) at the N.E.W. September board meeting it was reported that operating income for August was \$1,948.25 to the good with the year to date being \$14,164.61 to the good. The 2017 Budget shows an increase of 0.2% with the quarterly payment for the Town of Angelica being \$7,437.69 or \$16.40 per capita compared to \$16.54 per capita last year. In the month of August there were 47 runs with 9 runs for the Town of Angelica. An Equipment Fund has been established with each of the six municipalities contributing \$3,000.00 annually to that fund. (2) at the September Pulaski Tri-County Fire Department board meeting it was reported that the 2017 Budget shows a 2.06% increase which is an increase of about \$1,020.00 per town. The biggest anticipated expense is \$40,000.00 for a new roof for the Fire Department (3) has been working with the County in getting potholes repaired; a coat of blacktop has been done on Park Street and the final coat of blacktop was done on Angelica Street and West Town Road (4) picked up the junk in the ditch on Elm Drive (5) at the Tire Pickup Days on Saturday 23 tires were brought in, and (5) along with Elmer Kraning met with Square One regarding the condition of the floor that they had put in the town hall and it was agreed that repairs would be made before the election on November 8<sup>th</sup>.

Clerk Powers reported (1) on the number of voter registration and absentee ballot requests being received and showed a sample ballot for the November 8<sup>th</sup> General Election (2) reminded the board of the November 2nd Brownsfield Cleanup Seminar being held in Stevens Point (3) reported that terms of some of the Planning Commission members have expired and appointments should be made, and (4) gave the board copies of a summary of road expenses year to date and building permits issued year to date.

#### **Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11:**

Richard Ferfecki said that it is planned to set up a meeting between the sheriff department, fire departments, MABAS and dispatch to discuss ongoing problems with radio reception dead areas in the county and how radios are to be used.

**Public Comments:** There were no public comments from those in attendance.

#### **Specific Matters for Discussion and Possible Action by Town Board in Open Session:**

- a. Jason Reymont, the purchaser of Lot 1, was present in regard to a CSM for two lots on Town Hall Drive prepared for Kirk W. and Joanne Steeno. The CSM was reviewed by the town board and Town of Angelica Planning Commission Chairman Richie Ferfecki found no problems with the CSM. Ferfecki pointed out that Outlot 1 on the north side of the Mountain Bay Trail is an unbuildable lot. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the creation of two lots on Town Hall Drive on a CSM for land owned by Kirk W. and Joanne Steeo.
- b. Request CU-3-16, a conditional use permit for Robert & Annette Egnarski and Brian and Nicole Egnarski, for approximately 15,000 sq. ft. of surface disturbance on a 4.52 acre Parcel No. 004-13440-0000 in Section 36 of the Town of Angelica within 300' of an unnamed navigable ditch where 2,000 sq. ft. is allowed in order to construct a 60' x 70' addition onto the north side of the existing Performance Auto Body shop. The conditional use permit will also include a request for Outdoor Sales, Display or Repair for onsite vehicles. A representative of Schuh Construction Inc. showed the board a Project Site Plan for the proposed building addition and answered the board's questions regarding DNR requirements affecting the project. The present sanitary holding tank will be replaced with a new holding tank. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to recommend to the Shawano County Planning & Development Committee approval of CU-3-16, a conditional use permit for Robert & Annette Egnarski and Brian and Nicole Egnarski for approximately 15,000 sq. ft. of surface disturbance on Parcel No. 004-13440-0000 within 300' of an unnamed navigable ditch in order to construct a 60' x 70' addition onto the existing Performance Auto Body shop.

- c. There was discussion regarding ATV travel on town and county roads. Richard Ferfecki informed the board that an application would have to be submitted to the Shawano County Highway Commission for a permit to allow ATVs to cross or travel on county roads and the application would have to be done by an ATV Club and not the town board. Supervisor Van Asten reported that he had a discussion with a WTA attorney regarding signage needed and was advised that the town designate roads that ATV travel would be allowed on and that signs would have to be placed on these roads rather than designating “all” town roads. Roads that have no signage would be closed to ATV travel. This will be an agenda item for the November town board meeting and a representative from the ATV Club will be asked to be present at the meeting.
- d. No quote had been received regarding a contract for assessing work from Accurate Appraisal. This will be an agenda item for the November town board meeting.
- e. Clerk Powers gave the board a draft of the preliminary budget for 2017 for review. Finalizing the budget for presentation at the Budget Hearing and Special Town Meeting to be held before the November 14, 2016 town board meeting will be done at a meeting in the clerk’s office scheduled for Tuesday, October 25, 2016 at 10:30 a.m.
- f. Chairman Smith gave the board a proposal from WeEnergies regarding removal of a sodium street light and replacement with a LED street light for review. Changing this light was approved by motion at the July 18, 2016 town board meeting and We Energies will be contacted to make this change.

**Specific Town Board Notice and Agenda for Upcoming Town Board Meeting:** The next town board meeting will be held on Monday, November 14, 2016 at 6:30 p.m. A contract with Accurate Appraisal for maintenance assessment work and ATV travel in the town will be agenda items. The Budget Hearing for the 2017 Budget is scheduled to be held prior to the next town board meeting on Monday, November 14, 2016 starting at 6:00 p.m. to be followed by the Special Town Meeting to approve the budget.

**Voucher Listing/Payment of Bills:** *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve payment of vouchers V-7638 through V-7659.

**Adjournment:** *MOTION (Van Asten/Lewis/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:45 p.m.

**MINUTES TAKEN BY** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 11-14-2016. They were  approved without correction  approved with correction

**ATTEST:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Town of Angelica Chairman

