

TOWN OF ANGELICA
Monthly Meeting
October 8, 2018

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg P. Van Asten,
Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Patrick Derpinghaus, James & Connie Przybylski, Susan Pomprowitz, James Mills,
Bryan Kolodziej, Ronald Banaszynski and Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance. Role call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on Saturday afternoon, October 6, 2018; put on the town's website and also e-mailed to the Shawano Leader. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to allow deviation from the posted agenda if necessary.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve the minutes of the September 10, 2018 regular town board meeting.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of September 30, 2018 of \$14,610.47 in the Huntington National Bank Checking Account, \$98,932.10 in the Premier Bank Advantage Tax Account and \$670,201.62 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence & Clerk's Report: Clerk Powers read the correspondence received which consisted of (1) estimate from the Wis. D.O.T. of 2019 General Transportation Aids (2) two land-use permits issued by Shawano County for town residents, one for an agricultural home occupation at N2762 Willow Road and one for a single family dwelling at N3934 Green Valley Road (3) notice from the D.N.R. regarding intent to reissue a Wisconsin pollutant discharge elimination system permit for Graf Creamery (4) agenda for the 10/1/2018 Bonduel School District board meeting and minutes of the 9/17/2018 board meeting (5) a brochure from the Local Government Center regarding upcoming teleconference series for local government (6) notice from U.W. Madison regarding upcoming workshops on Highway Safety, and (7) Summer 2018 news brochure and information on the Technical Assistance Program from East Central Wisconsin Region Planning Commission.

Clerk Powers reported on (1) the ballot for the November 6, 2018 General Election (2) a special assessment certificate request showing that Krakow Development is selling their property at N4843 Main Street in Krakow to Hometown Storage (3) received two checks from Rural Mutual Insurance Company, one in the amount of \$4,245.00 for furnace replacement at the town hall and the other for \$54.00 which was a premium refund (4) reported on road expenditures compared to budget as of this date, and (5) reported on building permits issued year to date.

Reports from Town Officers:

Supervisor Lewis reported (1) attendance at the September 13, 2018 WTA Town and Village Workshop where there was discussion on bidding for asphalt hot mix for the roads and road safety including the installation of rumble strips at road intersections before stop signs. (2) attendance at the East Central Wisconsin Regional Planning Commission open house in Menasha on September 20, 2018 and received information on services the Planning Commission could provide in keeping track of road signs and planning road work to be done with budgeted funds (3) Gene Reymont had picked up tires and a couch in the road ditch and the town will be receiving a bill for this (4) working on a driveway/culvert permit for a lot on Wencel Street in Krakow where there are drainage problems, and (5) received several calls regarding dead deer on the roadway.

Supervisor Van Asten reported (1) there is a spot on Nichols Drive where the gravel on the shoulder has been pushed away and this should be filled back in (2) gravel needs to be put back in on the shoulder of Center Street where it appears someone got stuck and dug the shoulder up (3) he has noticed yellow reflective strips on “stop ahead” signs in the area and suggested that it might be a good idea to put strips on the signs at the bad intersections in the town (4) he has installed three 911 property signs (5) asked what could be done about the graffiti that is on the building at the intersection of County Road C and County Road S in Angelica, and (6) commented that when you come up the hill on Willow Road you cannot see its intersection with Deer Drive and suggested placing a “blind intersection” sign up to warn motorists of the upcoming intersection.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and

Town Chairman: Chairman Ferfecki reported (1) the Planning Commission will be having a meeting on October 9, 2018 with Kari, the Shawano County Planner, to get everything organized for the public hearing and also to work on an ordinance that would enforce a two acre minimum lot size in the town (2) Green Valley Road has been shouldered from State Highway 160 to Townline Road; the ditch on Green Valley Road near the Krajewski property has been cleaned out; Angelica Street going into Krakow has been blacktopped with a binder coat and shouldered; red reflective strips and aluminum flags have been purchased to be installed at the intersection of Green Valley Road and Deer Drive and Green Valley Road and Middle Drive; has asked the County to do brush cutting on Green Valley Road and he has checked the road signs at night for reflectivity and found just two signs that were bad (3) Neal Van Donsel will be installing the railings on the handicap ramp this week and he got quotes relating to the moisture problem in the crawl space of the town hall (4) the Wisconsin Town Association meeting that was held at the town hall on September 27, 2018 was well attended with forty-five people being present (5) attended the Town and Village Workshop in Green Bay on September 19, 2018 where there was discussion on average town revenues, the bidding process, rate of fatalities on state highways, county highways, local and street roads and interstate highways and signage on approaches to bridges (6) at the N.E.W. board meeting it was reported that there is \$17,409.00 in the General Funds, \$44,000.00 in the Equipment Fund and they received an anonymous donation of \$2,000.00; the board approved the purchase of binder lifts to assist in picking up a person; a payment of \$3,000.00 to N.E.W. for the equipment fund will be due next July 1st; the remodeling process at N.E.W. is almost completed, and the next board meeting will be held on November 26, 2018 (7) at the Pulaski Tri-County Fire Department board meeting it was reported that work on Engine No. 1211 is still not completed and the open house was well attended and featured a live burn (8) at the County, bids for the Lakeland Center building and remodeling will be opened on October 10, 2018 at the Ad Hoc Committee meeting and the next day the Ad Hoc Committee will be meeting to okay the bonding before it goes to the County Board’s special meeting; it is planned to put new locks on at the jail with an estimated cost of two million dollars; the evidence storage building is complete and will be going into service this week; at the Public Safety Committee meeting there was discussion regarding pay raises for people starting in the police force as they are finding that people are starting and doing their training in Shawano County and then are leaving to go to other counties where the pay is higher

Reports from the Town's Road Maintenance Person and Town's Sign Maintenance Person:

Elmer Kraning reported that he had installed reflective strips on the "stop" signs at Green Valley Road and Deer Drive and Green Valley Road and Middle Drive and he brought a red reflective strip and a flag assembly to show to the board. Supervisor Van Asten suggested putting yellow reflective strips on the "stop ahead" signs and Supervisor Lewis mentioned the installation of a rumble strip. Chairman Ferfecki said he had contacted the County and was given an estimate of \$900.00 to install a rumble strip at the intersection of Green Valley Road and State Highway 160. Kraning also reported he had installed the necessary signs before the bridges.

James Przybylski commented that gravel on the corner of Spruce Road near its intersection with STH-29 is getting low and should be filled in with more gravel. Supervisor Ferfecki also commented that the intersection of Mile Drive and Cedar road is covered with gravel and the gravel should be swept off the road.

Public Comments: James Mills commented on installation of aluminum flags on the top of stop signs causing more wind resistance and the need for the signs to be on larger posts.

Matters for Discussion and Possible Action by Town Board in Open Session:

- a. Nordin Group e-mailed a proposed survey on September 28, 2018 for the creation of two lots at the intersection of Julius Street and Wencel Street for Mary Van Essen and copies were given to the town board. The town has not received the final survey with the town approval signature page and therefore no action was taken.
- b. Chairman Ferfecki explained the situation regarding a complaint about water drainage on Hillside Drive on the Nagel property and a problem with the field tile. A letter was written to Jerome Nagel and Larry Mossholder on June 21, 2018 and a copy of a recorded drainage easement between Ronald Robaidek and Donald Egnarski was included with the letter which stated the drainage problem is on private property and the property owners should work together to solve any problems.. Also, at the intersection of County Road F and Hillside Drive a property owner has a complaint about water coming onto his property from the properties to the south, which properties are on a hill and the water runs to the north. A request was made for the town to install a ditch to control the flow of the water and this property owner was told that the town cannot do ditching on private property.
- c. A letter was written to the property owner at W354 State Highway 160 on September 14, 2018 regarding building permits being needed for sheds placed on the property and to date there has not been a reply to the letter. It was suggested that Supervisor Lewis go to the property and talk to the residents regarding building permits. Supervisor Lewis requested that someone go along with him as a witness to what was said. Supervisor Ferfecki stated that he would go to the property to find out if building permits are needed.
- d. Chairman Ferfecki informed the board that he had received two quotes for extension of the town hall roof over the new handicap ramp and he is waiting to hear from the Amish as to an estimate of what it would cost and how to extend the roof to cover the ramp. Neal Van Donsel is to install the railing and supports for the roof extension this week.
- e. There was discussion on how to solve the moisture problem in the crawl space of the town hall. Chairman Ferfecki had received two quotes on installing a moisture barrier in the crawl space under the hall and also had information on a dehumidifier that would fit in the crawl space. It was recommended that an estimate also be gotten from the Amish.

- f. In the past the town has placed the two per cent fire dues that we received from the state into the town's general fund. It has been recommended by the fire department board that the annual two percent fire dues that the towns receive every year no longer be kept by the towns and a resolution or ordinance be passed to turn the funds over to the fire department and the fire department would then keep these funds in a separate account to be used only for those items specified that the funds can be used for. The clerk was asked to obtain a copy of the resolution or ordinance the other towns have approved in order to approve one that is consistent with the others.
- g. It was reported that the Wisconsin Towns Association Unit meeting which was held at our town hall on Thursday, September 27th went very well. There were forty-five people in attendance.
- h. The Budget Hearing and Special Town Meeting to approve the 2019 Budget will be held on Monday, November 12, 2018 immediately preceding the regular monthly town board meeting. A special town board meeting at the clerk's office is set for Friday, October 19, 2018 to go over the preliminary 2019 budget figures and approve a budget that will be included in the Budget Summary that will be posted which has a deadline of Saturday, October 27, 2018.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, November 12, 2018 at 6:30 p.m. Possible items for the agenda are estimates for extension of the town hall roof over the new handicap ramp and cost of installing a dehumidifier in the crawl space of the town hall.

Voucher Listing/Payment of Bills: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8424 through V-8451 which totaled \$69,289.73.

Adjournment: *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 11/12/2018.
 They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman