

TOWN OF ANGELICA
Monthly Meeting
September 10, 2018

Town Officials Present: Chairman Richard Ferfecki, Supervisors Wilbert Lewis and Greg P. Van Asten, Treasurer Lisa Matuszak and Clerk Janet Powers

Town Officials Absent: None

Others Present: Benjamin Lom, Patrick Derpinghaus, Steve Effert, Robert Ripley, James & Connie Przybylski, Susan Pomprowitz, James Mills, Bryan Kolodziej and Elmer Kraning

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Ferfecki called the meeting to order at 6:30 p.m. This was followed by the Pledge of Allegiance. Role call resulted in all town officials being shown as present. The Clerk verified that the agenda was posted on Saturday afternoon, September 8, 2018; put on the town's website and also e-mailed to the Shawano Leader. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to allow deviation from the posted agenda if necessary.

Approval of Prior Town Board Minutes: *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the minutes of the August 13, 2018 regular town board meeting.

Approval of Treasurer's Monthly Report: The Treasurer's report was read by Treasurer Matuszak showing balances as of August 31, 2018 of \$123,473.41 in the Huntington National Bank Checking Account, \$358,853.40 in the Premier Bank Advantage Tax Account and \$669,430.91 in the Huntington National Bank Investment Insured Cash Sweep Account. *MOTION (Van Asten/Lewis/PASSED)* to approve the Treasurer's report as presented.

Correspondence & Clerk's Report: Clerk Powers read the correspondence received which consisted of (1) notice of preliminary estimate of 2018 population of 1,818 from the State Demographics Service Department (2) notice of the 2018 equalized valuation for the town (3) three land-use permits issued by Shawano County for town residents (4) incident reports issued by the Pulaski Tri-County Fire Department in the past month and the April fire inspection report (5) an e-mail from the Shawano County Library Director asking for participation in a survey (6) letter from the State Department of Administration regarding State Contracts that are available to local governments (7) notice from East Central Planning regarding upcoming open house events in September (8) e-mail from WTA informing that the September 19th workshop location has been changed to the Radisson Hotel & Conference Center in Green Bay (9) minutes of the Bonduel School Board held on August 20, 2018 and the agenda for the September 4, 2018 Bonduel School Board meeting, and (10) information from the State Department of Administration regarding funding available for upgrading water and wastewater systems for towns with populations of 10,000 or less.

Clerk Powers reported (1) The Rural Mutual Insurance Company adjuster had contacted her and a copy of the invoice for the old furnace and the date the furnace went out was forwarded to him and a claim has been started. (2) the annual audit for Rural Mutual Insurance Company Workers Compensation coverage has been filed. (3) gave the town board a comparison of 2018 Receipt and Disbursements compared to Budget through July 31, 2018 (4) gave the town board a list of building permits issued year to date and a copy of the ledger sheets for road expenditures year to date along with a comparison of road expenditures compared to budget through September 10, 2018, and (5) had been contacted by a resident in Zachow with a complaint about chickens still being on the property at N4094 County Road F in Zachow and forwarded the complaint to the Shawano County Planning & Zoning Department. The land-use enforcement coordinator replied back that they had checked the property on September 7, 2018 and the chickens were removed and the coops were being taken down.

Reports from Town Officers:

Supervisor Lewis reported he issued driveway/culvert permits for Lot 62 in Lake Sandia, Northeast Telephone Co. for a DSA box at the intersection of Town Line Road and Green Valley Road, Michael Knepp on Middle Drive and an extension of an existing driveway for Nutrition Services Co. on Deer Drive, and he had a call regarding two couches in the ditch on Elm Road which he and Eugene Reymont picked up and there will be a bill coming for trucking in disposal of the couches.

Supervisor Van Asten reported there is a faded stop sign at the intersection of Town Hall Drive and Elm Road; he put up a sign at the Krakow Park which is a DNR requirement because of a past grant received for the park; fixed the faucet in the women's bathroom at the town hall; put up a barricade on Angelica Street just before it is being repaved because the County had not put a barricade at that area, and the floor of the town hall is buckling up again and he believed this is caused by a moisture problem underneath the town hall. This will be an agenda item for the October town board meeting.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11 and

Town Chairman: Chairman Ferfecki reported (1) at the Pulaski Tri-County Fire Department board meeting it was reported that by the end of October Engine No. 1112 will be delivered to the Fire Department; an open house is scheduled for September 16, 2018 from 10:00 a.m. to 2:00 p.m. at which they will have a live burn; the parking lot has been blacktopped and sealed; the department had a \$4,000.00 shortfall as of July 31, 2018 and there is \$593.64 in the Huntington checking account, \$101,157.77 in the Premier checking account, \$173,300.91 in the Vehicle Account and \$2,527.72 in the Memorial Fund. There will be an increase of 1.54% in next year's budget. The fire department has 35 active members. The Packerland District has applied for a joint grant and a DNR grant application has been submitted. (2) The N.E.W. Rescue Squad building remodeling project has just the kitchen left to do. Year to date expenses were \$3,061.75 under budget and the July write-off totaled \$2,794.25. Year to date the squad is \$4,505.10 to the good. Between all the towns there is an increase of 116 residents. (3) the first coat of blacktop and shouldering has been done on Nichols Drive; Townhall Drive is completed as planned: Angelica Street is being blacktopped; culverts were removed and new culverts installed on Beech Drive; the concrete for the handicap ramp on the south side of the town hall has been completed. A change and an extension to the roof is needed and he is getting two estimates on the work that has to be done. Brush cutting and shouldering work on Green Valley Road will be done shortly. Double cutting of the road ditches will be done before the end of the month. Blacktop patching at the town hall for handicap parking will be done when the patching on Beech Drive is done. There have been requests for road ditching to be done on Elm Road and Spruce Road. (4) The Planning Commission had a meeting this month to hear a variance request and the Commission will be meeting later this week or next week to work on the amended Comprehensive Plan and at the same time they will draw up a resolution for a minimum of two-acre lots in the town. (5) at the County, blueprints have been completed for the Lakeland Center and bids will be let; the evidence building is just about completed; it is planned to have bonding for the Lakeland Center on the agenda for this month or next month; the old Lakeland Building will be put up for sale for hopefully one million dollars and these proceeds will go toward the new Lakeland Center project (5) gave the board copies of a letter from a resident on Green Valley Road regarding the accident at Green Valley Road and Deer Drive with a request for four-way stop signs and flashing lights. Chairman Ferfecki reported that the Shawano County Sheriff Department will be patrolling Green Valley Road for one month.

Reports from the Town's Road Maintenance Person and Town's Sign Maintenance Person:

There was discussion regarding stop signs and the accident at the intersection of Green Valley Road and Deer Drive and people not stopping for the stop signs. There was a suggestion to put flags on top of the stop signs at Green Valley Road and Middle Drive and Green Valley Road and Deer Drive. A resident in attendance reported that the Town of Chase has put red reflective strips on the stop sign posts. The clerk was asked to check with the Town of Chase to find how where they get these red strips.

James Przybylski had no comments in regard to road maintenance but had a comment as to the town obtaining a police report regarding the accident at Green Valley Road and Deer Drive in order to have all the facts in regard to the accident.

Public Comments: Robert Ripley commented on the variance request to place a detached garage ten feet from a side lot line where fifteen feet is now required. Ripley indicated that no one in Lake Sandia objected to the building being placed closer to the property line and he would prefer he be allowed to place the building ten feet from the property line. The neighbor's garage, which Lom's proposed garage will be next to, is ten feet from the property line as in the past the setback was ten feet rather than fifteen feet.

Matters for Discussion and Possible Action by Town Board in Open Session:

- a. Benjamin Lom was present in regard to his Variance Request No. V-1-18 to place a detached garage at N4723 S. Lake Sandia Drive ten feet from his property side lot line where fifteen feet is required. Lom explained that his biggest concern in placement of the garage was in regard to the way drainage is set up from his home and from the neighboring home which was built significantly higher than his. The water flows in the area that is at the fifteen foot setback. Lom explained that they shot the elevations and in the space between the fifteen foot mark and the ten foot mark there is twelve to fourteen inches of difference in elevation. If he could place the garage at a ten-foot setback it would be on higher ground and also would not be directly over a drainage line that is in place at the fifteen-foot mark. Another concern is if drainage of water has to be changed and moved around the home's foundation and landscaping there could be an erosion problem. Chairman Richard Ferfecki reported that it was the consensus of the Planning Commission that approving placement of this building ten feet from the property line will not set a precedent for other properties in the town's hamlet zones or Lake Sandia to be granted a variance to be within ten feet of the property line rather than fifteen feet. The reason the Planning Commission recommended approval of the variance was because of the drainage problem if the garage was set back fifteen feet rather than ten feet. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to recommend to the Board of Adjustment that approval be given to a variance for Benjamin Lom to place a detached garage ten feet from a side lot line where fifteen feet is required at N4723 S. Lake Sandia Drive
- b. Nordin Group e-mailed on September 10, 2018 that the Koehne's CSM is on hold for now and therefore no action was taken.
- c. Nordin Group e-mailed on September 10, 2018 that Michaela Lardinois is being done as a plat of survey per Shawano County's preliminary consultation and no action was taken.
- d. Chairman Ferfecki informed the town board that he has reappointed and Patrick Derpinghaus has accepted another term as a member of the Town of Angelica Planning Commission.
- e. A summary of past history of cost sharing in cleaning out road ditches was given to the town board. In 2006 there was a fifty per cent split of costs between the property owner and the Town of Angelica and this cost sharing by the property owner was removed in 2007. There was discussion about having the property owner sharing in the cost of cleaning out road ditches in front of their property. No action was taken and this will be a possible agenda item for the November town board meeting.
- f. It has been determined that the property owner at W354 State Highway 160 had not obtained building permits for sheds that are on the property and there was a question as to whether or not these structure are on skids and are movable which would mean a building permit is not required. The clerk was instructed to write a letter to the property owner inquiring about the sheds.

- g. The concrete portion of a new handicap ramp on the south side of the town hall has been completed and an extension of the hall roof needs to be done. Chairman Ferfecki has asked two parties to give him an estimate of cost of this project but he hasn't received a reply as yet.
- h. Elmer Kraning, the town's road sign maintenance person, informed the board that he had purchased lights for road barricades at a county auction and all that would be needed is to put new batteries in the lights. Kraning was asked to bring the lights to the town hall to see if they worked and the town would reimburse him for the batteries and lights.
- i. The town will be hosting the WTA September unit meeting and there was discussion regarding what refreshments would be provided for the meeting. The clerk was asked to order sandwiches, a cheese tray and beverages from Super Rons.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next town board meeting will be held on Monday, October 8, 2018 at 6:30 p.m. Possible items for the agenda are cost sharing in cleaning out town road ditches, estimates for extension of the town hall roof over the new handicap ramp, report on the WTA unit meeting and the moisture problem at the town hall.

Voucher Listing/Payment of Bills: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-8384 through V-8423 which totaled \$368,807.32.

Adjournment: *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 7:55 p.m.

MINUTES TAKEN BY _____ **Date** _____
 Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 10/08/2018.
 They were approved without correction approved with correction

ATTEST: _____ **Date** _____
 Town of Angelica Chairman

