

TOWN OF ANGELICA

Monthly Meeting September 8, 2014

Town Officials Present: Chairman, Richard Smith, Supervisors Wilbert Lewis and Greg Van Asten, Treasurer Lisa Matuszak and Clerk, Janet Powers

Town Officials Absent: None

Others Present: Town of Angelica Planning Commission Chairman Richie Ferfecki, Michael Miller of Miller Inspections LLC, Steven Bieda of Mau & Associates, Neal Van Donsel, Elmer Kraning and Cliff Powers,

Call to Order/Pledge of Allegiance/Roll Call/Verification of Meeting Notice: Chairman Smith called the meeting to order at 6:30 p.m. All town officials were present. *Clerk's Note: The agenda was posted the afternoon of Friday, September 5; put on the town website and also e-mailed to the Shawano Leader.*

Approval or Modification of Agenda: *MOTION (Van Asten/Lewis/PASSED)* to approve the agenda as posted.

Approval of Prior Town Board Minutes: *MOTION (Van Asten/Lewis/PASSED)* to approve the minutes of the regular town board meeting held on August 11, 2014.

Approval of Treasurer's Monthly Report: The Treasurer's report was presented to the board by Treasurer Matuszak showing balances as of August 31, 2014 of \$125,480.76 in the First Merit Bank Checking Account and \$49,482.56 at the Premier Bank in Pulaski. *MOTION (Lewis/Van Asten/PASSED)* to approve the Treasurer's report as presented.

Correspondence: Correspondence reviewed was (1) a thank-you card from the Angelica 4H Club (2) letters from the Pulaski Community Food Pantry and the Bonduel Community Food Pantry asking for donations (3) a County land-use permit issued for an agricultural structure on Green Valley Road (4) the 2014 Wisconsin Department of Revenue Equalization report (5) notice of intent to renew a Wisconsin Pollutant Discharge Elimination System permit for the Krakow Sanitary District (6) notice regarding applications for Managed Forest Law designations of land (7) copy of revised County Land Division Ordinance (8) letter from East Central Wisconsin Regional Planning Commission in regard to project to include in the 2015 Work Program, and (9) Public Service Commission notice of hearings scheduled in regard to adjusting electric, natural gas and steam rates by Wisconsin Electric Power Company and Wisconsin Gas.

Reports from Town Officers: Supervisor Lewis reported on issuing a driveway/culvert permit for a driveway on Town Line Road and picking up tires and dry wall sheets in the road ditches. Lewis expressed a concern about the shoulders on Green Valley Road.

Supervisor Van Asten had a concern about the shoulders on Green Valley Road and also suggested putting up a "curve" sign before the area where people appear to be leaving the road.

Chairman Smith reported: (1) it was reported at the N.E.W. Para-Medic board meeting in August that there are balances of \$15,110.71 in the General Fund with \$6,315.87 designated for the 1st Responders; \$1,257.10 in the Equipment Fund with \$28.01 designated for Buildings and Maintenance; the Citizens CD in the amount of \$90,956.13. The operating balance shows a loss of \$13,238.00 for the year to date. There were 41 responses in July with 33 transports and 10 runs for the Town of Angelica (2) the Tri County Fire Department had 118 calls year to date compared to 88 last year with 12 calls for the Town of Angelica. There were 10 Mutual Aid calls and Mutual Aid has been used 37 times year to date. The first time MABAS was used in the Town of Angelica was for the fire call at Nutrition Service. The Fire Department is participating in the Packerland Training Program. There is \$5,200.00 plus in the Memorial Fund. A new wireless head set has been purchased for the pumper. (3) the final cutting of road ditches will start and plans are to do paver patching on Hickory Drive and Dump Road. Road rating will be done and at the same time a list of signs to be replaced will be compiled.

Clerk Powers reported on receiving a Report of Polling Place Voting Equipment Security Findings showing that our security processes conform to all standards and procedures. Also received was a Polling Place Onsite Accessibility Compliance Audit that was done on Election Day, April 1, 2014 showing areas that have to be brought into compliance. Reports on year to date road expenses compared to budget and a listing of town building permits issued year to date were given to the board.

Report from Town Planning Commission Chairman/County Board Supervisor ~ District 11: County Board Supervisor Richard Ferfecki reported on meeting with the Shawano County Zoning Administer in regard to the property in Zachow where it is requested to allow the manufacture of metal construction products. Ferfecki also reported that the County Solid Waste Management Board is presently working on changes in the management plan that could affect fees that the towns are paying.

Public Comments: Elmer Kraning told the board that there is a lot of overgrown shrubbery in the Hillside Cemetery and asked permission to cut it back or remove it. Neal Van Donsel asked the board what could be done about drainage in the road ditch in front of his property. The Chairman answered that the town would have to check with the DNR to see what work could be done in the road ditch in that area.

Specific Matters for Discussion and Possible Action by Town Board in Open Session:

New Business:

- a. A Certified Survey Map for one lot on Green Valley Road prepared for Robert and Eileen Ripley was reviewed. No one was present representing this request and there were questions in regard to an easement being recorded and access to neighboring properties. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to table approval of the CSM for one lot on Green Valley Road.
- b. Steve Bieda of Mau & Associates was present in regard to a Certified Survey Map for two lots on Willow Road prepared for Thomas & Donna Swiecichowski. *MOTION (Lewis/Van Asten/PASSED UNANIMOUSLY)* to approve the CSM for two lots prepared for Thomas & Donna Swiecichowski. Planning Commission Chairman Richie Ferfecki signed the Town Certificate portion of the document as the Town of Angelica Representative.

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- c. Michael Miller of Miller Inspections LLC was present. Miller gave the board a summary of his background and experience as a certified UDC inspector. *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to hire

Michael Miller as the UDC inspector for the Town of Angelica with an effective date of October 1, 2014. An agreement will be drafted for approval at the October town board meeting.

- d. There was discussion in regard to the extent of the requirement to obtain a UDC permit for alteration of dwellings and whether to use a dollar value or square footage threshold for requiring a permit. A draft of amendment of the UDC Ordinance will be an agenda item for the October town board meeting.
- e. Chairman Smith reported on appointment of three members of the Planning Commission. Dwayne Splan and Barbara McKeefry were reappointed to three-year terms ending on August 11, 2017 and August 11, 2015 respectively. Smith appointed Neal Van Donsel to fill the remainder of the term held by Ronald Hinkfuss which will end on August 11, 2016.
- f. There was discussion in regard to allowing the manufacturing of metal construction products at W2409 Main Street in Zachow. This location was formerly the Radtke Garage. Neal Van Donsel was present and explained that he is now doing metal fabrication at his father's place and that he has two full-time employees. Hours of operation would be from 7:00 a.m. to 5:00 p.m. and all work would be done inside the building. Sandblasting and painting will not be done by him. It will be outsourced. Van Donsel has talked to the neighboring residents and he said that there wasn't any opposition to his plans to do this work. It was suggested to Van Donsel that he contact the Shawano County Planning & Zoning Department and obtain a preliminary consultation for this project and ask if it is likely that approval for this request could be granted.

Specific Town Board Notice and Agenda for Upcoming Town Board Meeting: The next regular town board meeting will be held on Monday, October 13, 2014.

Voucher Listing/Payment of Bills: *MOTION (Van Asten/Lewis/PASSED UNANIMOUSLY)* to approve payment of vouchers V-6795 through V-6829.

Adjournment: *MOTION (Lewis/Van Asten/PASSED)* to adjourn the meeting. The meeting was adjourned at 9:00 p.m.

MINUTES TAKEN BY _____ **Date** _____
Janet Powers, Town of Angelica Clerk

The foregoing minutes were presented to and approved by the Town of Angelica Board of Supervisors on 10-13-2014.

They were approved without correction approved with correction

ATTEST: _____ **Date** _____
Town of Angelica Chairman

